

September 11, 2013

The regular meeting of the Honey Brook Township Board of Supervisors was called to order at 6:28 p.m. Supervisors Joe Fenstermacher, John McHugh, and Tracy Olsen were present, as was Township Administrator Antoinette Antonini and Township Engineer Michael Reinert.

In accordance with Resolution 2-2012, it was announced that the meeting was being filmed by Scott Stilson of 275 Vincent Drive.

Consent agenda.

Minutes of the August 8 regular meeting; bills/receipts; treasurer’s report; Motion by John McHugh, seconded by Tracy Olsen, to approve the consent agenda. All in favor. Motion carries.

Treasurer’s Report as of August 31, 2013

		August		
Assets--Gen Fund	\$1,295,770.81		General Fund Receipts	\$263,268.53
Assets--Cap Reserve	\$1,033,140.96		General Fund Expenditures	\$79,090.77
Assets--Op Reserve	\$350,420.94			
Assets--State Fund	\$321,351.13		Cap Reserve Receipts	\$25,982.92
Assets--Land Pres	\$240,687.73		Cap Reserve Expenditures	\$4,782.29
Assets--Land Pres Fund	\$1,234,123.19			
Total Assets			Op Reserve Receipts	\$46.08
			Op Reserve Expenditures	\$0.00
Assets in Restricted Account				
Gen Fund--Recreation	\$52,439.47		State Fund Receipts	\$43.95
Gen Fund--Hlth Reimb	\$2,188.18		State Fund Expenditures	\$0.00
Land Pres	\$1,474,810.92		Land Pres Fund Receipts	\$104,389.78
			Land Pres Fund Expenditures	\$27,663.38
Liabilities--Gen Fund	\$174,758.81			
Liabilities--Cap Reserve	\$1,068,259.00		Sinking Fund (Loan)	
Liabilites--Op Reserve	\$0.00		Assets	\$17,323.25
Liabilities--State Fund	\$145,538.45		Liabilities	
Liabilities--Land Pres	\$2,093,929.48			
Total Liabilities			Land Preservation (Loan)	
Equity--Gen Fund	\$1,121,012.00		Assets	\$0.00
Equity--Cap Reserve	-35,118		Liabilities	\$1,498,351.00
Equity--Op Reserve	\$350,420.94			
Equity--State Fund	\$175,812.68			
Equity--Land Pres	-\$619,118.56			
Total Equity	\$993,009.02			
Less Restricted Acct	-\$566,679.09			
Working Capital	\$1,559,688.11			

Departmental Reports.

Parks & Recreation Committee: Therese Mauchline reported that the committee will meet at 7 pm on Thursday, September 19th. There is a new resident interested in joining the committee. Last month, Don Johnson, Dir. of Public Works, got a bid for line painting at the James A. Umble Memorial Park's parking lot--\$400.00.

The Harmony Day Pickleball Tournament will be run by Dave Leary. The children's summer camps went really well. The committee is looking to get interest in parade participants and starting new activities.

Community Garden produced 10 ounces of Swiss chard; 18 pounds, 4 ounces of beets; 21 ounces of beet greens; carrots; and 19 pounds of tomatoes.

At the golf club, there is a Sept. 16 tournament to benefit breast cancer; see the golf club's web site. There will also be a golf tournament on October 14, Columbus Day, for the Wounded Warrior Project. Cost is \$90 for non-members & \$70 for members. There will also be a morning breakfast for \$15, a guest speaker, vets will be there, and scouts.

Joe Fenstermacher asked for verification of what the Parks & Recreation Committee was looking for in the line painting project. Therese Mauchline advised she would go back to the committee to ask for a formal recommendation.

Roads: Don Johnson, Dir of Public Works, stated the Roads Dept. finished paving on initial half of Poplar Road, berms filled in & seeded this week. Other half of the road is scheduled for next year. We are on the schedule for line painting.

Joe Fenstermacher asked if the company doing the line painting on the roads would be able to do line painting at the Park's parking lot. Don Johnson stated that they could not, job is too small but has a \$400 bid from a local contractor in Elverson with a walk-behind line painter who had done the Administration Building's parking lot.

Administration:

Presentation Brandywine Conservancy Re: comp plan update. John Theilacker, Brandywine Conservancy was present as Township planner to discuss the initiation of the comprehensive plan update. The process will involve the Township Planning Commission over a 2-year period for review and input. The last update conducted in 2006 requested Borough participation, however they declined, which resulted in the Township future land planning only. Currently, the Borough is updating their comp plan and a collaborative effort with the Township is possible. The initial schedule submitted with the Chester County Planning Grant is about 2 months behind, therefore the potential adoption date is most likely early 2015. The grant completion date is June 2015. It was decided to use Harmony Day as an opportunity to gather community input on planning issues. The Planning Commission will begin reviewing these issues at their regular workshop meeting in October.

Planning Commission: Susan Lacy was present as chairperson of the Planning Commission, nothing to report.

Code Enforcement: Nothing to report.

Announcement

John McHugh announced that we have a consultant reworking the website currently to bring it up to date with using current software and platform. The Board is putting out Request for Proposals for a new, user friendly more up to date website. Request to be sent out tomorrow with deadline back in October for Board to review and make decision at November's Board meeting. Initiate new site by January 1, 2014.

Conditional Use Hearing—Faulkner tract, TPN #22-8-8.4. The hearing was convened at 6:53 p.m. by Township Solicitor John Good. Vic Kelly of Commonwealth Engineers Inc. was present on behalf of the applicant, Margaret Faulkner for a 4 lot subdivision in the Agricultural district. A court reporter was on hand to transcribe the proceedings. The hearing concluded at 7:05.

Approve/not Approve Conditional Use for Faulkner tract, TPN #22-8-8.4. Joe Fenstermacher made a motion, seconded by John McHugh, to approve the conditional use. All in favor, motion approved.

Open Forum.

Honey Brook Community Library Power Point Presentation: This year celebrating 50th anniversary, which serves both the Township and the Borough. Annual budget is \$165,000, which is received from the Commonwealth, Chester County, and local municipalities. This year contributions are not predicted to be stable. Act 72 was passed and it limits donations to non-profits. For example, the Chester County Solid Waste Authority, which had previously given \$25,000 a year, is restricted to the Act 72 threshold. Projections indicate a \$41,000 shortfall over the next five years. Joe Fenstermacher stated that they all support the library and would do what they can to continue donations based on financial budgeting.

Business.

Validate Layoff Equipment Operator. John McHugh made a motion to validate the layoff of Township equipment operator, with all medical benefits to be received through April 2014, seconded by Tracy Olsen. All in favor. Motion carries.

Authorize/not authorize Solicitor to draft speed limit ordinance Re: Poplar Rd. Township Engineer Mike Reinert added that the result of the speed study indicated a 35 mph recommended speed limit for Poplar Road.

John McHugh made a motion to authorize the Solicitor to draft a speed limit ordinance per the speed study results for Poplar Road, seconded by Tracy Olsen, all in favor. Motion carries.

Approve/not Approve TPN # 22-2-8 Brian Yarnall Stormwater Waivers.

Mike Reinert provided the Board with a memo outlining recommendations on the requested waivers from Chapter 20 of the Stormwater Ordinance. Vic Kelly was present from Commonwealth Engineers to expand on the requests for the Board. There are four waivers being requested, which are acceptable with additional input from the Township Engineer based on their memo dated August 22, 2013.

Joe Fenstermacher made a motion, seconded by John, to approve the stormwater waivers for TPN #22-2-8 based on the memo from the Township Engineer dated August 22, 2013. All in favor. Motion carries.

Support/Oppose/Take no position—Sweetwater Properties, LLC Sign Variance, TPN #22-3-64.2.

Mike Reinert stated that a zoning hearing variance application was submitted for the existing diner on Route 322, which is proposing a sign area that exceeds the ordinance criteria. Mr. Lyn Kemper was present as the applicant. The Planning Commission recommended a position of “no position”. Joe Fenstermacher asked Mr. Kemper why the larger sign was requested. Mr. Kemper mentioned he is requesting an adequately sized sign to advertise his business.

John McHugh made a motion to take no position; no second, motion fails. Tracy Olsen made a motion to support the zoning application for Sweetwater Properties, LLC, seconded by Joe Fenstermacher. All in favor, motion carries.

Appoint/not appoint secondary Emergency Management Coordinator.

Joe Fenstermacher stated he would stay as primary Emergency Management Coordinator.

Joe Fenstermacher made motion to appoint Jerry Moore as secondary Emergency Management Coordinator, seconded by John McHugh. All in favor; motion carries.

Final Open Forum.

None.

Upcoming Meetings:

September 12 – Joint Workshop Meeting (7:00 pm)
September 19—Land Preservation Committee (6:30 PM)
September 19- Park and Recreation Committee (7:00 PM)
September 26 -- Planning Commission Regular Meeting (7:00 pm)
October 9 – Board of Supervisors Regular Meeting (6:30 pm)

Motion by Joe Fenstermacher seconded by John McHugh to adjourn the meeting. All in favor. The meeting adjourned at 7:32 pm.

Respectfully submitted,

_____ Kristy J. Deischer-Eddy; Recording Secretary