

HONEY BROOK TOWNSHIP
BOARD OF SUPERVISORS AGENDA
JANUARY 3, 2011
REORGANIZATION MEETING

Elect Chairman & Vice-Chairman

Consent Agenda for Appointments

Solicitor—John E. Good Associates & Buckley Brion LLP

Engineer—Technicon Enterprises, Inc

Building Code Official—Technicon Enterprises, Inc

Zoning Officer/Subdivision Officer—Heath Eddy/Technicon Enterprises, Inc

Planning Consultant—Brandywine Conservancy

Appointed Auditor—Barbacane & Thornton

Real Estate Tax Collector—Berkheimer Associates

Earned Income Tax Collector—Keystone Collections Group

Admin/Secretary/Treasurer—Antoinette Antonini

Supervisors who are employees—Don Johnson, Director of Public Works

Planning Commission – Susan Lacy and Stacie Popp-Young, 4 year term, expiring 12/31/2014

Zoning Hearing Board— Frank Fredella, 3 year term, expiring 12/31/2013

Zoning Hearing Board alt—Jeff Emberger, 1 year term expiring 12/31/2011

Land Preservation Comm—Dave Rotelle, 5 year term, expiring 12/31/2015

Land Preservation Comm -- 1 year term (filling last year of unexpired term), expiring 12/31/2011

Vacancy Board—Bob Hayes 1 year term, expiring December 31, 2011

NWCCMA—Bill Kennedy, 3 year term expiring December 31, 2013

WCCRUCBOA—Erich Lichtner, 1 year term expiring December 31, 2012

Chief Administrative Officer for pension plan: Antoinette Antonini

Voting Delegate to County & State Conventions—senior member present

Consent Agenda for Salaries and Benefits

Director Public Works--\$68,128/year (recommended, set by Auditors)

Others as established in FY2011 budget.

Vacation/Sick/Other Benefits—per the personnel manual.

Holidays—New Years Day, MLK Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day

Municipal building office closed for over-the-counter business on election days, but not to declare election days holidays.

Consent Agenda for Other Township Business

Real estate tax rate—.98 mills

Mileage allowance—IRS prevailing rate

Uniform allowance—\$300 per eligible employee

Treasurer's Bond--\$2,500,000

Meeting dates & times:

Board of Supervisors—2nd Wednesday at 5:30 p.m.

Planning Commission—4th Thursday at 7:00 p.m.

Land Preservation Committee—3rd Tuesday at 6:30 p.m. on odd numbered months

Planning Commission workshop (as needed)—2nd Thursday at 7:00 p.m.

Township Funds Depository—PLGIT, Downingtown First, M&T Bank and other depositories as allowed by law

Authorize attendance at the County and State Conventions for Supervisors, Engineer, Dir. P&Z and Admin

Authorize Staff/Planning Commission/ZHB/Land Preservation members to attend appropriate training sessions as available at Township expense.