

**HONEY BROOK TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**JANUARY 3, 2012**  
**REORGANIZATION MEETING**

Elect Chairman and Vice-Chair

**Consent Agenda for Appointments**

Solicitor—John E. Good Associates & Buckly Brion LLP  
Engineer—Technicon Enterprises, Inc  
Admin/Secretary/Treasurer—Antoinette Antonini  
Dir. Public Works—Don Johnson  
Building Code Official—Technicon Enterprises, Inc  
Zoning Officer/Subdivision Officer—Technicon Enterprises, Inc  
Planning Consultant—Brandywine Conservancy  
Red Streams Blue/TMDL Consultant – Brandywine Valley Association  
Appointed Auditor—Barbacane & Thornton  
Real Estate Tax Collector—Berkheimer Associates  
Earned Income Tax Collector—Keystone Collections Group  
Planning Commission – Gary Walkowski, 4 year term, expiring 12/31/2015  
Planning Commission – Ray Henderson, 4 year term, expiring 12/31/2015  
Zoning Hearing Board— Jeff Emberger, 3 year term, expiring 12/31/2014  
Zoning Hearing Board alt— , 1 year term expiring 12/31/2012  
Land Preservation Comm— Chip Jones, 5 year term, expiring 12/31/2015  
Land Preservation Comm -- , filling remaining 2 year term expiring 12/31/2014  
Vacancy Board—Bob Hayes 1 year term, expiring December 31, 2012  
NWCCMA—Rick Craig, 3 year term expiring December 31, 2014  
WCCRUCAB—Tom Schultz, 1 year term expiring December 31, 2012  
Chief Administrative Officer for pension plan: Antoinette Antonini  
Emergency Management Coordinator – Lew Wertley  
Recycling Program Coordinator – Antoinette Antonini  
Adopt-A-Highway Coordinator – Antoinette Antonini  
Voting Delegate to County & State Conventions—senior member present

**Consent Agenda for Salaries and Benefits**

As established in FY2012 budget.

Vacation/Sick/Other Benefits—per the personnel manual.

Holidays—New Years Day, MLK Day, President’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day

Municipal building office closed for over-the-counter business on election days, but not to declare election days holidays.

## **Consent Agenda for Other Township Business**

Real estate tax rate—.98 mills

Mileage allowance—IRS prevailing rate

Uniform allowance—\$300 per eligible employee

Treasurer's Bond--\$2,500,000

Meeting dates & times:

Board of Supervisors—2<sup>nd</sup> Wednesday at 6:30 p.m.

Planning Commission—4<sup>th</sup> Thursday at 7:00 p.m.

Land Preservation Committee—3<sup>rd</sup> Tuesday at 6:30 p.m. on odd numbered months

Planning Commission workshop (as needed)—

Township Funds Depository—PLGIT, Downingtown First, M&T Bank and other depositories as allowed by law

Authorize attendance at the County and State Conventions for Supervisors, Engineer, Dir. P&Z and Admin

Authorize Staff/Planning Commission/ZHB/Land Preservation members to attend appropriate training sessions as available at Township expense.