

**HONEY BROOK TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**JANUARY 6, 2014**  
**REORGANIZATION MEETING**

Elect Chairman and Vice-Chair

**Consent Agenda for Appointments**

Solicitor—John E. Good Associates & Charles B Haws, Esq.  
Engineer—Technicon Enterprises, Inc  
Admin/Secretary/Treasurer—Antoinette Antonini  
Dir. Public Works/Roadmaster—Don Johnson  
Building Code Official—Technicon Enterprises, Inc  
Zoning Officer/Subdivision Officer—Technicon Enterprises, Inc  
Planning Consultant—Brandywine Conservancy  
Red Streams Blue/TMDL Consultant – Brandywine Valley Association  
Appointed Auditor—Barbacane & Thornton  
Real Estate Tax Collector—Berkheimer Associates  
Earned Income Tax Collector—Keystone Collections Group  
Planning Commission –Leslie Siebert, 4 year term, expiring 12/31/2017  
Planning Commission—Gary McEwen, 4 year term, expiring 12/31/2017  
Zoning Hearing Board—Frank Fredella , 3 year term, expiring 12/31/2016  
Zoning Hearing Board alt—Janet Heinis, 1 year term expiring 12/31/2014  
Land Preservation Comm—John R. Stoltzfus, 5 year term, expiring 12/31/2018  
Land Preservation Comm --- , fill term expiring 12/31/2016  
Vacancy Board— Alex Rahn, Jr., 1 year term, expiring December 31, 2014  
NWCCMA— Herb Hayes, 4 year term, expiring December 31,2017  
WCCRUCAB—Larry Andes, 1 year term expiring December 31, 2014  
Primary WCCCoG—John McHugh, 1 year term expiring December 31, 2014  
Secondary WCCCoG— Joe Fenstermacher, 1 year term expiring December 31, 2014  
Chief Administrative Officer for pension plan: Antoinette Antonini  
Primary Emergency Management Coordinator – Joe Fenstermacher  
Secondary Emergency Management Coordinator – Jerry Moore  
Recycling Program Coordinator – Antoinette Antonini  
Adopt-A-Highway Coordinator – Antoinette Antonini  
Voting Delegate to County & State Conventions—senior member present

**Consent Agenda for Salaries and Benefits**

As established in FY2014 budget.

Vacation/Sick/Other Benefits—per the personnel manual.

Holidays—New Years Day, MLK Day, President’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day

Municipal building office closed for business on election days, but not to declare election day's holidays.

### **Consent Agenda for Other Township Business**

Real estate tax rate—.98 mills

Mileage allowance—IRS prevailing rate

Uniform allowance—\$300 per eligible employee

Treasurer's Bond--\$2,500,000

Meeting dates & times:

Board of Supervisors—2<sup>nd</sup> Wednesday at 7:00 p.m.

Planning Commission—4<sup>th</sup> Thursday at 7:00 p.m.—changes per attached schedule

Land Preservation Committee—3<sup>rd</sup> Tuesday at 6:30 p.m. on odd numbered months

Park and Rec Committee – 3<sup>rd</sup> Thursday at 7:00 p.m.

Board of Supervisors workshop (as needed)--

Planning Commission workshop (as needed)—

Township Funds Depository— Downingtown First, M&T Bank and other depositories as allowed by law

Authorize attendance at the County and State Conventions for Supervisors, Engineer and Admin

Authorize Staff/Planning Commission/ZHB/Land Preservation/Park and Recreation members to attend appropriate training sessions as available at Township expense.