

December 12, 2012

The regular meeting of the Honey Brook Township Board of Supervisors was called to order at 6:30 p.m. Supervisors Lew Wertley, John McHugh, and Joe Fenstermacher were present, as was Township Administrator Antoinette Antonini and Township Engineer Michael Reinert.

In accordance with Resolution 2-2012, it was announced that the meeting was being filmed by Scott Stilson of 275 Vincent Drive.

Consent agenda.

Minutes of the November 14th regular meeting; bills/receipts; treasurer’s report; A motion was made by Joe Fenstermacher, seconded by John McHugh, to approve the consent agenda. In favor—Wertley, McHugh, Fenstermacher. Motion carries.

Treasurer’s Report as of November 30, 2012

Nov2012
Treasurer's Report

| Assets--Gen Fund | 921,127 | General Fund Receipts | \$117,698.12 | | | | | | | | |
|--|--------------------|-------------------------------------|----------------|----------------------|--------|----------------------|-------|----------------|-----------|---------------------|---------|
| Assets--Cap Reserve | 944,126 | General Fund Expenditures | \$67,875.37 | | | | | | | | |
| Assets--Op Reserve | 350,499 | Cap Reserve Receipts | \$26,005.17 | | | | | | | | |
| Assets--State Fund | 128,527 | Cap Reserve Expenditures | \$0.00 | | | | | | | | |
| Assets--Land Pres | 1,350,785 | Op Reserve Receipts | \$57.61 | | | | | | | | |
| Total Assets | \$3,695,064 | Op Reserve Expenditures | \$0.00 | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="2">Assets in Restricted Account</th> </tr> </thead> <tbody> <tr> <td>Gen Fund--Recreation</td> <td>70,258</td> </tr> <tr> <td>Gen Fund--Hlth Reimb</td> <td>5,259</td> </tr> <tr> <td>Land Pres Fund</td> <td>1,350,785</td> </tr> </tbody> </table> | | Assets in Restricted Account | | Gen Fund--Recreation | 70,258 | Gen Fund--Hlth Reimb | 5,259 | Land Pres Fund | 1,350,785 | State Fund Receipts | \$42.49 |
| | | Assets in Restricted Account | | | | | | | | | |
| | | Gen Fund--Recreation | 70,258 | | | | | | | | |
| Gen Fund--Hlth Reimb | 5,259 | | | | | | | | | | |
| Land Pres Fund | 1,350,785 | | | | | | | | | | |
| Liabilities--Gen Fund | 96,387 | State Fund Expenditures | \$15,778.48 | | | | | | | | |
| Liabilities--Cap Reserve | 1,042,797 | Land Pres Fund Receipts | \$86,053.17 | | | | | | | | |
| Liabilites--Op Reserve | 0 | Land Pres Fund Expenditures | \$27,665.43 | | | | | | | | |
| Liabilities--State Fund | 79,288 | Sinking Fund (Loan) | | | | | | | | | |
| Liabilities--Land Pres | 565,685 | Assets | \$17,300 | | | | | | | | |
| Total Liabilities | \$1,784,157 | Liabilities | \$4,103,972 | | | | | | | | |
| Equity--Gen Fund | 824,740 | Land Preservation (Loan) | | | | | | | | | |
| Equity--Cap Reserve | -98,671 | Assets | \$0.00 | | | | | | | | |
| Equity--Op Reserve | 350,499 | Liabilities | \$1,340,255.81 | | | | | | | | |
| Equity--State Fund | 49,238 | Suplee Turnback (State) | | | | | | | | | |
| Equity--Land Pres | 785,100 | Assets | \$129,953.39 | | | | | | | | |
| Total Equity | \$1,910,907 | Expenses | \$0.00 | | | | | | | | |
| Less Restricted Acct | 860,618 | | | | | | | | | | |
| Working Capital | \$1,050,289 | | | | | | | | | | |

Departmental Reports.

Roadmaster Don Johnson:

The Roads Department is fixing the edges of township roads with blacktop millings and clearing ditches of leaves & debris. Security cameras for the James A. Umble Memorial Park on Suplee Road have been obtained. Cameras will be installed as soon as possible.

Joe Fenstermacher asked about the status of the stormwater basins adjacent to Struble Lake. Don Johnson advised that the pipe for the one on Morgantown Road was partially clogged with debris; the Roads Department has cleaned it out to the greatest extent possible and future rains should help to address the remaining debris. Riprap will be placed at a later time once the pipe is cleaned completely. The other pipe was maintained by a township resident. Joe Fenstermacher asked if the person owning the land is supposed to pay & maintain those pipes. Mike Reinert noted that the owner is responsible for maintenance of the basins. The parcel of land with the basins (TPN #22-5-16.48) was previously intended to be owned by the Fish & Game Commission, however a series of private agreements and sheriffs sale transferred ownership to other parties. Mike Reinert is working with the Township Solicitor to get that addressed. Joe Fenstermacher asked if the Township would pursue payment to have the landowner pay for the work that was done. Don Johnson stated that if and when the Roads Department has to lay down stone, the cost of the stone would really be the only cost incurred. What work has been done had no additional cost to the Township.

Lew Wertley asked for clarification on the piece of land in question. It is the 4-acre parcel on the edge of Struble Lakes in the Lakeview Estates subdivision. Mike Reinert stated that there are two stormwater basins for the entire development located on this parcel and both were in need of maintenance. The subdivision plans for Lakeview Estates said that the parcel was to be dedicated to the Fish & Game Commission but it never was officially turned over. Don Johnson stated that the basins went for 20 years without any maintenance. A sinkhole was out on Morgantown Road by one of the basins and Don said he followed the sinkhole to the end to see the pipe halfway plugged up & overgrown with grass and weeds. That is what initiated the cleanup process.

Toni Antonini advised that the Suplee & Morgantown road projects are complete. She met with PennDOT on December 11 to discuss closing out those projects.

John McHugh noted that the Parks & Recreation Committee has a new member to replace Joe Fenstermacher who was filling in temporarily. Rob McMinimie has voiced his interest in serving also.

John McHugh noted that the December 6 Town Hall Meeting raised some topics which the Township will need to address. He will put together schedule for next year.

Announcements.

The office will be closed on January 1 for New Year's Day.

Open Forum.

John Levinsky, PP&L, announced that there are 3-phase line improvements projects going on in the area. The 3rd phase is through Honey Brook Township. He wanted to know if anyone had any questions about the project.

Doug Grossman, project manager, gave the site analysis. Phase 3 involves the Honey Brook-Twin Valley transmission line. The preferred alternative heads northeast from the Honey Brook substation to the substation in Morgantown Industrial Park known as the Twin Valley substation. A 15-day letter has been sent to affected property owners to get the required 50' Right of Way. Meetings will be set up to determine appropriate compensation for those lands. Once those are obtained, then a Public Utility Commission hearing will be held. After a year's time, PP&L hopes to get approval to start construction on the line in spring of 2014 for completion by spring of 2015. Lew Wertley asked if the footprint of the substation would be bigger as a result of the project. Doug Grossman advised that it would not. There would be a new line installed from that substation. John McHugh asked what the benefit to the community would be. Doug Grossman stated that the benefit would be reliability. This line is a second feed to the area. Tori Lingg, Community Courier, asked where the substation is in Honey Brook. Doug Grossman answered that it is on Todd Road.

John Levinsky stated that PP&L is doing this all through Lancaster County as well, the idea being to reduce outage time. Lew Wertley asked how big the towers on the new line would be. Doug Grossman advised they would range from 90' to 95' tall. They will not know for certain until they meet with the engineer.

Business.

Adopt/not Adopt Resolution 10-2012 Proclamation of Thanks.

Mike France has stepped down from Planning Commission & Land Preservation Committees. Lew Wertley read the Proclamation thanking him for his service to the Township since 2000.

John McHugh made a motion to adopt Resolution 10-2012, Proclamation of Thanks, seconded by Joe Fenstermacher. All in favor; motion carries.

Authorize/not Authorize deferment of financial security, TPN #22-8-32.2 Land Development (Marberger/Iacovella—Horseshoe Pike).

No one was present on behalf of the applicant. Mike Reinert gave background on the project. This land development plan for Marberger was reviewed several years ago and given conditional final approval based on obtaining outside agency approvals and posting of an escrow for the improvements on the site. They have been checking into the plans that haven't been recorded yet, and this one had not because the status of the approvals was unknown and there was not an escrow posted. The signed plans were being held until all the conditions were met.

The Board has received a request to defer the financial security posting until such time as a building permit is applied for because of the recent economic climate. The applicant is not sure when the project will take off, but he would like the plans recorded before the time limit expires. John Good had advised that it was possible to defer the posting but that approval of deferment would have to be noted on the plans. Joe Fenstermacher asked if the Township would incur any expenses between now and when the building permit was issued. Mike Reinert advised that there would be no costs incurred. Lew Wertley asked if this kind of deferral had been done before. Mike Reinert stated that this request is becoming more frequent in many municipalities and in the past it was not entertained because of the economic climate experienced at the time. In addition, Townships were cautious of exposing themselves to deferral of land development requirements for fear of the requirements being overlooked at time of permitting. Lew Wertley asked what risk might there be. Mike Reinert stated that one of risks is if the building official doesn't see the note on the plan about requiring escrow posting at the later time (with the building permit). Typically the building code official will check with the Township Engineer prior to issuance of permits especially when they are in the same office as is the case currently. Lew Wertley asked if there were other municipalities that have gone along with this. Toni Antonini advised that the Honey Brook Township Board of Supervisors had done this for a residential subdivision last year (TPN #22-11-35). Lew Wertley wanted to clarify that the Board was not changing policy, just making an exception. Mike Reinert confirmed that voting in favor of a deferment does not waive the requirement, it just extends the deadline for posting the escrow until time of building permit application.

A motion was made by Joe Fenstermacher, seconded by John McHugh, to authorize deferment of financial security until submission of a building permit application for TPN #22-8-32.2's Land Development (Marberger/Iacovella—Horseshoe Pike). All in favor; motion carries.

Adopt/not Adopt YR2013 Budget.

Lew noted that there was one change to the budget from what had been published. An executive session had been held and it was decided that there would be a change to the employee manual for Township employees to enact a policy to buy back up to 24 hours (3 days' worth) of unused personal or sick time at year's end if they choose to do so.

John McHugh made a motion, seconded by Joe Fenstermacher, to adopt the 2013 budget with this change included. All in favor; motion carries.

Appoint/not Appoint Danny Bailey to Park and Recreation Committee.

Toni Antonini noted that this is for a 5-year term. Since the committee is so new, the terms will change to two years but need to be staggered over time.

Joe Fenstermacher made a motion, seconded by John McHugh, to appoint Danny Bailey to the Park & Recreation Committee. All in favor; motion carries.

Lew Wertley noted it might be worth considering having background checks done on each person volunteering for Park and Rec. There are two checks that can be done. One is preliminary (yes, a record/no, no record) from the state police. The other is more detailed and involves the Department of Welfare. It is a more detailed application and takes longer.

Toni Antonini stated she was waiting for direction from the Board on this matter. Checks can be done for all volunteers at once, and certificates can be put on file to keep on hand. The Board directed Toni Antonini to perform the preliminary background checks.

John McHugh thanked Joe Fenstermacher for serving for a few months on the Park & Recreation Committee.

Final Open Forum.

None.

Upcoming Meetings:

No meeting in December for Park & Recreation Committee
December 20th – Planning Commission Regular Meeting (7:00 pm)
January 7th – Board of Supervisors Re-org meeting (6:30 pm)
January 7th – Board of Supervisors Regular Meeting (immediately following re-org meeting)

Motion by John McHugh, seconded by Joe Fenstermacher, to adjourn the meeting. All in favor. The meeting adjourned at 7:01 pm.

Respectfully submitted,

Kristy J. Deischer-Eddy
Recording Secretary