

**HONEY BROOK TOWNSHIP**  
**Requirements for Obtaining a Building Permit**

1. The applicant must complete a building permit application.
2. For new construction, include:
  - A completed township driveway permit application or state driveway permit, whichever is applicable.
  - Authorization for public sewer hook-up or an on-lot sewage disposal permit, whichever is applicable.
3. Three (3) sets of building plans and a list of materials to be used for the proposed structure.
4. A plot plan of the lot, drawn to scale, indicating:
  - the lot size
  - all dimensions of lot lines
  - the exact locations of existing and proposed buildings, or other structures, on the lot
  - any driveways, easements or right-of-ways present on the property
  - location of all utility lines
  - proposed methods of water supply and sewage disposal
  - location of any on-lot facilities
5. For commercial, multi-family dwelling units, or home occupations, include a statement indicating the number of dwelling units and/or commercial or industrial establishments to be accommodated within existing and proposed building(s) on the lot.
  - In the case of apartment buildings and townhouses, a breakdown of units by number of bedrooms shall be given.
  - In the case of commercial/industrial uses and home occupations, the floor area to be devoted to each use shall be indicated. Plans for a proposed commercial/industrial structure must be sealed by a registered professional architect or engineer and Department of Labor and Industry approval must be obtained prior to permit issuance.
6. Any other information necessary for the Zoning Officer to determine conformance with and provide for enforcement of the Township Ordinance.
7. A copy of the contractor's Certificate of Insurance for Worker's Compensation insurance.
8. The applicant shall complete the Workers' Compensation Insurance Coverage information form as noted.
9. A copy of an Erosion and Sedimentation Control Plan. The original of which shall be filed with the Chester County Conservation District (CCCD).

If you have any questions regarding any of the above requirements, please call Technicon Enterprises, Inc. at (610) 286-1622 x100.