

HONEY BROOK TOWNSHIP
Resolution 14-2002
Revision to Personnel Policy Manual

Whereas, the Board of Supervisors of Honey Brook Township (Board) has adopted an employee policy manual known as the "Honey Brook Township Personnel Policy Manual" (Manual); and

Whereas, the Board does desire to modify the provisions of the Manual in the following manner:

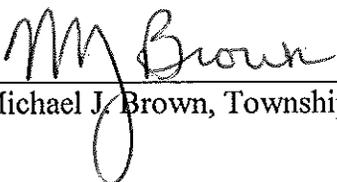
- Paragraph 108.4.A is modified to read, "Full-time employees shall be entitled to four (4) personal days per year with pay"
- Paragraph 108.5.A is modified to read, "Full-time employees shall be provided the following nine (9) paid holidays: New Year's Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day."
- Paragraph 109.4 is modified to read,
"A. Full-time employees and their qualifying dependents are eligible for medical coverage under a plan determined by the Board of Supervisors.
B. Vision coverage reimbursement. The Township shall reimburse each eligible employee for one (1) routine eye exam per year and the cost of filling one (1) prescription for eyeglasses or one (1) year's supply of contact lenses. To receive reimbursement the employee shall submit copy(s) of paid receipts. This coverage shall not extend to dependents of employees."; and

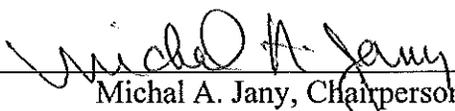
Whereas, the effective date of the revisions shall be January 1, 2003,

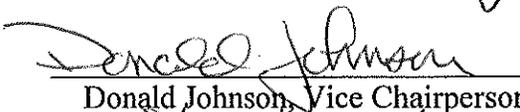
BE IT THEREFORE RESOLVED, by the Board of Supervisors of Honey Brook Township, hereby adopt the revisions to the Manual.

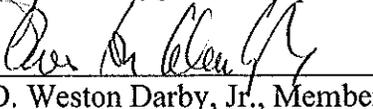
RESOLVED, this 11th day of December, 2002.

Attest:


Michael J. Brown, Township Manager


Michal A. Jany, Chairperson


Donald Johnson, Vice Chairperson


D. Weston Darby, Jr., Member