

The regular meeting of the Honey Brook Township Board of Supervisors was called to order at 7:02 p.m. Supervisors John McHugh, Joe Fenstermacher, and Tracy Olsen were present, as was Township Administrator Toni Antonini and Township Engineer Michael Reinert.

In accordance with Resolution 2-2012, it was announced that the meeting was being filmed by Scott Stilson of 275 Vincent Drive.

**Conditional Use Hearing.**

**Cambridge Mennonite Church, Tax Parcel Number 22-6-46-E & 22-6-47-E.** Solicitor John Good opened the conditional use hearing at 7:03 p.m. The hearing was transcribed by a court reporter. The hearing was closed at 7:18 p.m.

**Approve/not approve Conditional Use for Cambridge Mennonite Church.**

A motion was made by Joe Fenstermacher, seconded by Tracy Olsen, amending paragraph 8 and waiving paragraph 9 of the letter dated March 28, 2014, from Technicon and granting Conditional Use Approval to Cambridge Mennonite Church. All in favor, motion approved.

Mr. Good retired from the meeting.

John McHugh announced the following business item as being moved up in the agenda:

**Grant/Not Grant Conditional Preliminary Plan Approval for Poplar Realty.**

As the applicant was not present for the meeting, this item was tabled.

**Consent Agenda.**

Minutes of March 12<sup>th</sup> regular meeting; bills/receipts. John McHugh asked Dick Reeder for his street address to keep consistent with citizen identification in the minutes. He stated his address was Hertzler Drive in Tel Hai Community.

A motion was made by Joe Fenstermacher, seconded by Tracy Olsen, to approve the consent agenda. All in favor. Motion carries.

**Treasure’s Report as of March 31, 2014**

Assets--Gen Fund	1,245,095	General Fund Receipts	\$145,598.01
Assets--Cap Reserve	947,554	General Fund Expenditures	\$229,322.50
Assets--Op Reserve	350,173		
Assets--State Fund	435,424	Cap Reserve Receipts	\$25,968.77
Assets--Land Pres-EIT	237,631	Cap Reserve Expenditures	\$62,587.02
Assets--Land Pres Fund	924,543		
<b>Total Assets</b>	<b>\$4,140,419</b>		
<i>total Land Pres</i>	<i>1,162,174</i>		
		Op Reserve Receipts	\$44.61

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<b>Assets in Restricted Account</b>			
Gen Fund--Recreation	51,583	Op Reserve Expenditures	\$0.00
Gen Fund--Hlth Reimb	1,390		
<i>Land Pres Fund</i>	<i>1,162,174</i>	State Fund Receipts	\$229,986.03
		State Fund Expenditures	\$0.00
Liabilities--Gen Fund	178,663	Land Pres Fund Receipts	\$52,223.04
Liabilities--Cap Reserve	1,019,873	Land Pres Fund Expenditures	\$47,645.21
Liabilites--Op Reserve	0		
Liabilities--State Fund	145,538	<b>Sinking Fund (Loan)</b>	
Liabilities--Land Pres	1,435,569	Assets	\$17,338
<b>Total Liabilities</b>	<b>\$2,779,643</b>	Liabilities	\$4,209,976
Equity--Gen Fund	1,066,432		
Equity--Cap Reserve	-72,319	<b>Land Preservation (Loan)</b>	
Equity--Op Reserve	350,173	Assets	\$0.00
Equity--State Fund	289,886	Liabilities	\$1,340,255.81
Equity--Land Pres	-273,395		
<b>Total Equity</b>	<b>\$1,360,776</b>		
<b>Less Restricted Acct</b>	<b>-221,811</b>		
<b>Working Capital</b>	<b>\$1,582,587</b>		

**Departmental Reports.**

**Park & Rec—Therese Mauchline.** Therese stated that the last Park & Recreation Committee meeting’s agenda was full. Barb Schober of the Honey Brook Historical Society will help the committee prepare for the anniversary celebration, tentatively scheduled for August 9 with a rain date of August 16. A company called Safe Flash, specializing in wearable reflectors, was present at the meeting. Some members of the Chester County Planning Commission were present to discuss trails. Janet Heinis, chair of the Harmony Day Committee, was present.

The Park and Recreation Committee will be passing out flyers at the Honey Brook Elementary Center Community Night event on April 29<sup>th</sup>.

The raised garden benefitting the Chester County Food Bank will be installed with help from the Boy Scouts on April 16<sup>th</sup> at 6:00 p.m. Residents interested in helping with the garden are welcome to attend. Last year the garden produced 103 pounds of food.

**Roads –Don Johnson.** The Roads crew is in the process of sweeping developments’ streets and fixing yard damage from the winter’s plowing. All but three developments are completed.

The Twin Valley Little League (TVLL) is talking about upgrading fences at the James A. Umble Memorial Park. The prices are around \$3,500 per field for Fields 1 & 2 and \$4,000 for Field 3. Guidance is needed as to whether the Board wants to do upgrades to one, two, or all three this year. Joe Fenstermacher asked what the TVLL would like done this year. Don Johnson stated they would like Fields 1 & 2 done this year. The TVLL would also like netting over top of the bleachers. More discussion is needed with TVLL about that project

and who is responsible for paying for the upgrades. The last agreement regarding the James Umble Park and the Athletic Assoc/Twin Valley Little League was 2001. The Board asked that this agreement be reviewed further and possibly updated.

Don Johnson stated that the TVLL has requested a second sign of the Park Rules mounted on the wall between the restroom doors. Additional discussion ensued regarding 'no dogs' at the Park and possibly updating the James Umble Park Rules. John McHugh asked the Park and Recreation Committee to discuss the 'no dogs' at their next meeting.

**Administration—Toni Antonini.** She stated that she had come across a company that prints community information guides and maps with ads around as a border. The last time a community guide was printed was 2010. If the board is amenable, pricing could be obtained to put together another guide in conjunction with the 225<sup>th</sup> anniversary celebration. All Board members were in agreement to proceed.

Kristy Deischer-Eddy reported that she had attended the Western Chester County Chamber of Commerce Municipality Update Luncheon. She spoke before the attendees about the Township's new website and 225<sup>th</sup> anniversary and distributed the recent Township Newsletter.

**Land Preservation – no report.** John McHugh stated that there are some easements coming up. Toni Antonini stated that Bill Gladden and Geoff Shellington from Chester County were at the most recent Land Preservation Committee meeting. The new committee member was also welcomed.

**Planning Commission – March 27<sup>th</sup> Meeting Minutes.** Mike Reinert stated that the Planning Commission would hold a workshop tomorrow night. Topics of discussion will be various Ordinances being researched by the Township. Comp plan discussion will continue in May.

**Announcements.**

Office will be closed Friday, April 18<sup>th</sup>, 2014, in observance of Good Friday.

**Open Forum.**

Chester County Solid Waste Authority (CCSWA)—update. Bob Watts, Executive Director from the CCSWA presented a Powerpoint presentation on their latest expansion (Area 'E') on the western side of the property. One of the key points of the expansion is the proposed cap of the currently-used area with a synthetic grass material and a layer of plastic with sand instead of the usual drainage material and 2' of earth. The CCSWA is looking at extending the sewer line as part of the expansion and are currently in discussions with the North Western Chester County Municipal Authority (NWCCMA). This effort will require a special study of the Township's Act 537 Plan, which the CCSWA indicated they would be willing to assist financially in preparing their share of study costs & any resulting required infrastructure upgrades. Some additional discussion followed regarding the operations on the site for informational purposes for the Board and public.

**Business.**

**Authorize/not authorize Letter of Intent for Regional Police Study.**

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to authorize the letter of intent for a Regional Police Study. All in favor. Motion carries.

John McHugh noted that Ron Husband is working on the Task Force for studying police options. Joe Fenstermacher suggested that the summary Ron Husband had put together be added to the minutes. A copy was given to Toni Antonini.

**Appoint/not appoint Heather Elam to Honey Brook Community Library Board.**

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to appoint Heather Elam to the Honey Brook Community Library Board. All in favor. Motion carries.

**Authorize/not authorize advertising recycling ordinance.**

Toni Antonini stated that the solicitor, John Good, had looked over it. The Department of Environmental Protection had assigned a representative with the awarded \$7,500 grant to help put the ordinance together so that it meets all the requirements under Act 101. The Township is now mandated to enact a recycling ordinance. It is written in such a way that it is as minimally invasive to residents. They can still choose their own haulers.

Joe Fenstermacher made a motion to table this item. All in favor. Motion carries.

**Authorize/Not Authorize Township signature on Henry Zook non-building declaration sewage planning waiver.** Mike Reinert stated that this is a subdivision plan previously approved by the Township. As part of the conditions, a non-building declaration and planning waiver is necessary to address sewage planning for the project. The Planning Commission (PC) recommends approval of the waiver and we are awaiting signature by the SEO (Health Department).

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to authorize Township signature on the Henry Zook non-building declaration sewage planning waiver. All in favor. Motion carries.

**Grant/not grant Faulkner Subdivision time extension to July 30, 2014.**

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to grant the Faulkner Subdivision time extension to July 30, 2014. All in favor. Motion carries.

**Approve/Not Approve Margaret Faulkner Subdivision Component 2 Planning Module.**

Mike Reinert stated that this item is similar to the Henry Zook discussion with the exception that it is a full sewage planning module submission. The Planning Module has been reviewed by the Chester County Health Department (CCHD), Technicon, the Chester County Planning Commission (CCPC), and the Township PC. The document needs Board approval so that it can be sent to the PADEP for their formal review.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to approve the Margaret Faulkner Subdivision Component 2 Planning Module and forward to the PADEP. All in favor. Motion carries.

**Open Forum.**

Lorraine asked for more information on the recycling event that was mentioned earlier. Kristy Deischer-Eddy stated that it is a Hazardous Household Waste collection event scheduled for 9am-3pm on April 26<sup>th</sup> at Octarara High School. It is open to residents in all 73 Chester County municipalities. The event is on the Township website under Announcements as well as a document which details what items will and will not be accepted.

**Upcoming Meetings--All dates subject to change:**

April 10<sup>th</sup> – Planning Commission Workshop (7:00 pm)

April 17<sup>th</sup> – Parks & Recreation Meeting (7:00 pm)

April 24<sup>th</sup> – Planning Commission Regular Meeting (7:00 pm)

May 14<sup>th</sup> —Board of Supervisors Regular Meeting (7:00 pm)

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to adjourn. All in favor. Motion carries.

Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Kristy J. Deischer-Eddy