

AN ORDINANCE REQUIRING THE AFFIXING AND MAINTAINING OF
STREET ADDRESS NUMBERS UPON ALL BUILDINGS IN THE TOWNSHIP
OF HONEY BROOK

I. APPLICABILITY

This Ordinance applies to all principal buildings within the Township of Honey Brook, Chester County, and each tract, lot or parcel of land.

II. DEFINITIONS

As used in this Ordinance, the following terms shall have the meanings indicated:

- A. **Accessory Building** - A subordinate building, the use of which is customarily incidental to that of the principal building and is used for an accessory use and is located on the same lot.
- B. **Principal Buildings** - Any building or structure erected on a tract, lot or parcel of land on which any use is carried out, except an accessory building including a dwelling, place of business or industry, or any other use requiring a location identity.

III. ASSIGNMENT OF NUMBERS

- A. Street address numbers shall be assigned to each building, tract, lot or parcel of land, placed on file in the Honey Brook Township office and assigned to the owners or occupants of such buildings, tract, lot or parcel of land by the Township Secretary or by such other person as may be designated by Resolution of the Honey Brook Township Board of Supervisors. Once assigned, all such properties shall be designated for all purposes by the number assigned, and thereafter all persons shall take due notice thereof and comply with the provisions of this Ordinance, when applicable.
- B. The Township Secretary, or such other person as may be designated, shall have the power and duty to correct any errors with respect to assignment of street address numbers, as and when such errors are discovered. The Honey Brook Township Board of Supervisors shall have the right and power to change a

street address number or numbers assigned to any property whenever it may deem such a change necessary and desirable, and require the owner or the occupant thereof to comply with the provisions of this Ordinance with respect to such change.

IV. APPLICATION FOR STREET ADDRESS NUMBER

The owner or occupant of each tract, lot or parcel of land to which no street address number has previously been assigned shall, upon purchase, acquisition or occupancy thereof or within seven (7) days of discovery that no such number has been assigned, make application to the Township Secretary or her designated agent for assignment of such number, and thereon the Township Secretary shall assign a correct street address number to the property.

V. NUMBER OF SUBDIVISION LOTS

- A. The Township Secretary shall be responsible for assigning proper street address number sequences to each lot which is created as a result of a subdivision or resubdivision, said numbers shall be in proper municipal sequence in relation to the number assigned to other lots fronting on the same street and shall be properly recorded on the subdivision plan and the Honey Brook Township file.
- B. When the assignments required under Subsection A hereof has been completed and signed by the Township Secretary, they shall be appended to the final subdivision plan and thereby incorporated therein by reference. No subdivider shall sell or convey any lot or dwelling unit or other building or structure upon said lot or lease or otherwise permit the use and occupancy thereof without first complying with all of the terms of this chapter.
- C. The requirements for application for street address number and display thereof shall be a condition precedent to the submission of any applications for a Certificate of Occupancy.

VI. SIZE AND LOCATION OF NUMBERS

In order to comply with this Ordinance, street address numbers shall be in Arabic in design, shall have a minimum height of three (3) inches and shall be mounted in a secure fashion by one or more of the approved manners: (1) the numbers shall be sufficiently legible as to contrasting background, arrangement, spacing, size and uniformity of numerals so that the numbers may be read with ease during daylight hours by a

person possessing normal vision, if he views the numbers from the center line of the facing street; (2) the numbers shall be so placed that trees, shrubs and other obstructions do not block the line of sight of the numbers from the center of the street to any appreciable degree; (3) auxiliary numbers shall be mounted at a height between four (4) feet and ten (10) feet upon the adjacent grade or exterior landing beneath, but never higher than fifteen (15) feet above adjoining grade.

Approved Manners

- A. Occupancies with mailboxes at the end of driveways shall display numbers on both sides of the mailbox or support post. When mailboxes are placed on the opposite side of the facing street from the occupancy, auxiliary numbers shall be provided in addition to the mailbox numbers. When two or more mailboxes are placed side by side together in a row, then numbers shall be placed on the fronts of the mailboxes.
- B. Occupancies without mailboxes at the end of driveways shall place numbers in the general vicinity of the main entrance or path of travel which leads to the main entrance and shall be visible from the center line of the facing street.
- C. Those occupancies with no mailboxes which are built down long driveways or occupancies not visible from the street shall have a marker or post of noticeable size placed at the driveway entrance. If more than one occupancy shares the driveway, then each occupancy shall be so numbered.

Occupancies with shared driveways shall also display auxiliary numbers at or near the main entrance of the structure according to specifications herein.

VII. VIOLATIONS AND PENALTIES

- A. The absence of street numbers, or the insecure fastening or absence of any numeral thereof, or the use of any street address number not assigned by the Township Secretary, or the failure of a street address number to meet the elevation requirements or the visibility requirements shall be a violation of this Ordinance. Upon discovery of such violation, a notice of violation shall be sent by certified mail to the property or occupant, or shall be posted in a prominent place upon the property by the Township Secretary or her agent, or shall be personally served on the property owner or occupant or his agent. Such notice shall specify the specific

provision of the Ordinance violated and shall require compliance with the provisions of this Ordinance within fifteen (15) days from the service or posting of the notice of violation.

- B. Any person who shall fail to comply with the notice of violation and who shall be convicted of a violation of any of the provisions of this Ordinance before any district justice of the county, shall be sentenced to pay a fine of not more than Fifty (\$50.00) Dollars, together with the costs of prosecution or, in default of payment thereof, to imprisonment in the county prison for a term not to exceed thirty (30) days.
- C. Every violator of the provisions of this Ordinance shall be deemed guilty of a separate offense for each and every day such violation shall continue and shall be subject to the penalty imposed by this Section for each and every such offense.
- D. After the issuance by the Township Secretary of a notice of violation of the provisions of this Ordinance and the posting of such notice of violation on the premises, each day such violation shall continue shall be deemed a separate offense subject to a like fine and penalty.

VIII. ENFORCEMENT

The final authority for determining and assigning the street number or numbers to be used upon any particular property, as well as the enforcement of this Ordinance, shall be in the office of the Township Secretary, her agent or such other person as provided for in Section III of this Ordinance.

ADOPTED AND ORDAINED this *12th* day of *April* 1995.

ATTEST:

Ruby M. Titman
Secretary

HONEY BROOK TOWNSHIP
BOARD OF SUPERVISORS

Dallas D. Ford
Ben Super
Donald Johnson