

Honey Brook Township Board of Supervisor Minutes

July 9, 2014

The regular meeting of the Honey Brook Township Board of Supervisors was called to order at 7:06 p.m. Supervisors John McHugh, Joe Fenstermacher, and Tracy Olsen were present, as was Township Administrator Toni Antonini, Township Engineer Michael Reinert, and solicitor Chip Hawes.

In accordance with Resolution 2-2012, it was announced that the meeting was being filmed by Scott Stilson of 275 Vincent Drive.

Consent Agenda.

Minutes of June 11th, regular meeting; bills/receipts. .

John McHugh had two corrections to the minutes, Land Pres cash receipts/expenditures was left blank and the discussion of Icedale Road flooding.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to approve the minutes with the corrections noted. All in favor; motion carries.

Treasurer’s Report as of June 30, 2014

Assets--Gen Fund	\$1,337,078.00	General Fund Receipts	\$102,366.22
Assets--Cap Reserve	\$945,378.00	General Fund Expenditures	\$94,670.05
Assets--Op Reserve	\$350,303.00		
Assets--State Fund	\$435,586.00	Cap Reserve Receipts	\$25,968.29
Assets--Land Pres	\$358,697.00	Cap Reserve Expenditures	\$62,587.02
Assets--Land Pres Fund	\$906,234.00		
Total Assets	\$4,333,276.00		
<i>total Land Pres</i>	<i>\$1,264,931.00</i>		
		Op Reserve Receipts	\$44.62
		Op Reserve Expenditures	\$0.00
		State Fund Receipts	\$55.49
		State Fund Expenditures	\$0.00
		Land Pres Fund Receipts	\$52,246.61
		Land Pres Fund Expenditures	\$27,663.49
		Sinking Fund (Loan)	
		Assets	\$14,844.00
		Liabilities	\$4,209,976.00
		Land Preservation (Loan)	
		Assets	\$0.00
		Liabilities	\$1,498,351.00

Assets in Restricted Account	
Gen Fund--Recreation	\$44,417.00
Gen Fund--Hlth Reimb	\$1,122.00
Land Pres	\$1,264,931.00

Liabilities--Gen Fund	\$160,468.00
Liabilities--Cap Reserve	\$1,009,046.00
Liabilites--Op Reserve	\$0.00
Liabilities--State Fund	\$184,793.00
Liabilities--Land Pres	\$2,093,929.48
Total Liabilities	\$3,448,236.48
Equity--Gen Fund	\$1,176,610.00
Equity--Cap Reserve	-63,668
Equity--Op Reserve	\$350,303.00
Equity--State Fund	\$250,793.00
Equity--Land Pres	-\$828,998.48
Total Equity	\$885,039.52

Departmental Reports.

Administration: Toni Antonini stated that she had contacted PennDOT for a traffic light feasibility study at the intersections of Chestnut Tree and 322. John McHugh asked if there could be a third intersection studied—Birdell Road where it is flooding. Toni

Antonini stated that the request would require a separate form but that she could submit the request if so directed.

Land Preservation: Chipp Jones, committee chair, stated that the next meeting would be Tuesday (July 15) at 7 pm. There are no farms on the agenda. There is one farm tonight for approval, located at the corner of Todd & Twin County Roads. John McHugh stated that Dave McElhenny had been approved as a new committee member contingent on the receipt of his bio sketch. Chipp Jones stated that he would mention that to him.

Parks and Recreation: Toni Antonini stated that Therese had advised her she was unable to attend tonight's meeting. The day camps needed to be discontinued due to lack of participation, but the tennis & kickball sessions are up & running. The raised bed garden for the Chester County Food Bank (CCFB) is planted and being tended. This evening there is a rep from the CCFB available to answer any questions. John McHugh stated that there is an update for Harmony Day in the Tri-County but there is nothing about the 225th anniversary; he would like to get that in there.

Planning Commission: Mike Reinert stated that there are some applications that will be submitted for the July meeting. There is a workshop scheduled next Wednesday at 7 pm to discuss the comp plan exclusively. John McHugh asked what topics would be discussed.

Toni Antonini stated that the tasks in the last comp plan what would be looked into—what has been accomplished, what has not, what are the things that we want to see accomplished. Sheila Fleming will be a guest speaker to talk about the Brandywine Greenway. John McHugh introduced Ron Rosciolo, president of the Honey Brook Borough Council, as the Township is working together with the Borough on the comp plan.

Roads: Don Johnson stated that they are currently patching roads, getting ready for sealcoating towards the end of July/beginning of August. After that, they will do a continuation of the overlaying of Poplar Road from the point where they left off last year.

Board of Supervisors.

Board Goals 2014: John McHugh stated that one of the Board goals is a review of the Human Resources Manual. They looked at that today and would like to achieve completion this year. A Law Enforcement feasibility study is also underway.

225th Anniversary Celebration. On August 9 at the Township building at noon, an event will be held to celebrate the Township's 225th anniversary. Many members of the community and State representatives are invited.

Announcements.

John McHugh stated that there are vacancies on Planning Commission and Park & Recreation Committee. Interested individuals shall submit a resume and letter of interest to the Township Administrator.

Open Forum.

Carmela Schmidt, Mount Pleasant Road, stated that she had filed a complaint against her neighbor, Doug Eversmeyer, who placed an air cannon less than 50 feet from the property line. She stated that her animals, guests, & family do not like the noise. He has moved it, but not far. John McHugh stated that it was discussed in executive session; the Township has a procedure to review the complaint. Toni Antonini stated that she had visited the property and also obtained information from the Department of Agriculture. Due to the property's size, he cannot have the 500' setback, but there is a phone number for her to call about other options.

Ken Ross of the Chester County Food Bank was in attendance and discussed the program and its history. Discussion ensued regarding ways to notify the residents of the Township and setting up a permanent location nearby. In order to do that, they would need money for rent, tax exempt status filing, and so forth. John McHugh asked what specifically he needed from Honey Brook Township. Ken Ross stated that the Township could make folks aware that the service exists. They would like to be able to distribute weekly once a permanent location is established and get informal participation from farms to donate produce and goods. The Board expressed support of the CCFB.

New Business.

Appoint/not appoint Chuck Bachman to Honey Brook Community Library Board. Tracy Olsen stated that Chuck Bachman works at Susquehanna Bank and is involved in baseball as well as the Boy & Cub Scouts.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to appoint Chuck Bachman to the Honey Brook Community Library Board. All in favor; motion carries.

Approve/not approve Tax Parcel Number 22-4-3.1 (45.4 +/- acres) Headwaters Easement Program (25% Honey Brook Twp). Chipp Jones introduced John Goodall of the Brandywine Conservancy to discuss the details. John Goodall stated that the farm is 45 acres in size and is contiguous to 8 other farms that are going to be or already are preserved. This case is exciting because typically speaking, the Township kicks in 50% of the cost; in this case, it will only be 25%. The estimated value is \$5,000 per acre. The Township share [of approximately \$56,250] will be spread over 5 years. John McHugh asked where this approval would put the Township financially. Toni Antonini stated that the amount is highlighted in yellow on their spreadsheet for when the payment starts if approved.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to approve TPN 22-4-3.1 for the Headwaters Easement Program. All in favor; motion carries.

John McHugh stated the following item was added to the agenda:

Grant/not grant 176 Westbrook Drive (TPN 22-3-69) time extension to October.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to grant 176 Westbrook Drive (TPN 22-3-69) a time extension to October. All in favor; motion carries.

Approve/not approve Maureen Miller Lot Line Adjustment Plan waiver request (monumentation, TPNs 22-10-46 & 22-10-46.1).

Grant/not grant conditional final plan approval based on TEI's June 20, 2014 letter for Maureen Miller Lot Line Adjustment Plan.

Mike Reinert provided an explanation of the waiver request and the plan overall. The Board had general questions about the proposal.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to grant conditional final plan approval based on TEI's June 20, 2014 letter for the Maureen Miller Lot Line Adjustment Plan (TPNs 22-10-46 & 22-10-46.1). All in favor; motion carries.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to approve the Maureen Miller Lot Line Adjustment Plan waiver request for monumentation. All in favor; motion carries.

Approve/not approve Pleasantview Welding Minor Land Development request for 3 waivers (22-3-11.1A). Jim Haigney from Commonwealth Engineers, was present on behalf of the applicant. Jim Haigney stated that part of the plan revision involves 3 waivers:

- 1) Raised islands for parking bays. The applicant is asking for relief to continue an existing non-conforming bay.
- 2) With regard to the detention basin and the newly-adopted Stormwater Management (SWM) Ordinance. Due to site constraints, the applicant is asking for a 3:1 ratio for basin wall (more shallow than usual).
- 3) 18" reinforced concrete pipe: with the new SWM ordinance, one is allowed to have 15" if lower than four feet basin.

The applicant is not looking for plan approval tonight; they are looking for waivers first then will clean up certain items before the next Planning Commission meeting. The applicant hopes to be on the July agenda for the Planning Commission.

Joe Fenstermacher asked the Township Engineer for his thoughts. Mike Reinert stated that they want to minimize disturbance due to environmental and other constraints on the property. A 3:1 ratio is acceptable for maintenance and Mr. Reinert did not object to the other requests.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to approve the requested waivers for Pleasantview Welding's Minor Land Development (22-3-11.1A). All in favor; motion carries.

Authorize/not Authorize advertisement of a Conditional Use Hearing for Ricmar Real Estate LP for Retail Use over 25,000 SF (5010 Horseshoe Pike, Lot 1 of recent subdivision, 22-6-8). Mike Reinert stated that this is just a motion to advertise the hearing to be held in August at the regular Board of Supervisors meeting. The Planning Commission will have a recommendation before that meeting.

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to authorize advertisement of a Conditional Use Hearing for Ricmar Real Estate LP for Retail Use over 25,000 square feet (5010 Horseshoe Pike, Lot 1 of the recent subdivision, 22-6-8). All in favor; motion carries.

Old Business.

Staffing & Volunteers: John McHugh stated that the need for committee volunteers had been announced earlier. Honey Brook Harmony Day will be in September.

Communication: John McHugh stated that the website is a source of information about the Township. It has been displayed throughout the meeting. Toni Antonini stated that the newsletter should be out in the Community Courier on the 17th.

Post meetings throughout the Township: John McHugh stated he is looking at posting information about meetings at the library. John McHugh stated the next Town Hall meeting is August 12 (shown on website calendar).

Final Open Forum.

None.

Upcoming Meetings: *All dates subject to change*

- Jul. 15 – Land Preservation Committee (7:00 pm)
- Jul. 16 – Planning Commission Workshop (7:00 pm)
- Jul. 17 – Park and Recreation (7:00 pm)
- Jul. 24 – Planning Commission Meeting (7:00 pm)
- Aug. 13 – Board of Supervisor Regular Meeting (7:00 pm)

Joe Fenstermacher made a motion, seconded by Tracy Olsen, to adjourn. All in favor. Meeting adjourned at 7:44 p.m.

Respectfully submitted,

Kristy J. Deischer-Eddy