

The Board of Supervisors annual Reorganization meeting was called to order by Supervisor John McHugh at 7:00 pm. Supervisors Joe Fenstermacher and Tracy Olsen were also present, as was Township Administrator Antoinette Antonini and Township Engineer Mike Reinert.

John McHugh made a motion, seconded by Joe Fenstermacher, to appoint Tracy Olsen as temporary chairperson. All in favor. Motion carried

Tracy Olsen took over as chair of the meeting.

**Consent Agenda for Appointments.**

Solicitor—John E. Good Associates & Barley Snyder

Engineer—Technicon Enterprises, Inc.

Manager/Secretary/Treasurer—Antoinette Antonini

Dir. Public Works/Roadmaster—Don Johnson

Building Code Official—Technicon Enterprises, Inc.

Zoning Officer/Subdivision Officer—Technicon Enterprises, Inc.

Planning Consultant—Brandywine Conservancy

Red Streams Blue/TMDL Consultant – Brandywine Valley Association

Appointed Auditor—Barbacane & Thornton

Real Estate Tax Collector—Berkheimer Associates

Earned Income Tax Collector—Keystone Collections Group

Planning Commission –Susan Lacy, 4 year term, expiring 12/31/2018

Zoning Hearing Board—Jeff Emberger, 3 year term, expiring 12/31/2017

Zoning Hearing Board alt—Dave Rodgers, 1 year term expiring 12/31/2015

Vacancy Board— Alex Rahn, Jr., 1 year term, expiring December 31, 2015

NWCCMA (Northwestern Chester County Municipal Authority)— Bill Kennedy, 4 year term, expiring December 31, 2018

WCCRUCAB (Western Chester County Regional Uniform Construction Code Appeals Board)—John Stine, 1 year term expiring December 31, 2015

Primary WCCCoG (Western Chester County Council on Government)—John McHugh, 1 year term expiring December 31, 2015

Secondary WCCCoG— Tracy Olsen, 1 year term expiring December 31, 2015

Chief Administrative Officer for pension plan: Antoinette Antonini

Primary Emergency Management Coordinator – Jerry Moore

Secondary Emergency Management Coordinator – Bill Ford

Recycling Program Coordinator – Antoinette Antonini

Adopt-A-Highway Coordinator – Antoinette Antonini

Voting Delegate to County & State Conventions—senior member present

***Motion was made by Joe Fenstermacher, seconded by John McHugh, to approve the consent agenda for appointments. All in favor. Motion carried.***

**Consent Agenda for Salaries and Benefits.**

As established in FY2015 budget.

Vacation/Sick/Other Benefits—per the personnel manual.

Holidays—New Year’s Day, MLK Day, President’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day.

Municipal building office closed for business on election days, but not to declare election days as holidays.

***Motion was made by Joe Fenstermacher, seconded by John McHugh, to approve the consent agenda for salaries and benefits. All in favor. Motion carried.***

**Consent Agenda for Other Township Business.**

Real estate tax rate—.98 mills

Mileage allowance—IRS prevailing rate

Uniform allowance—\$300 per eligible employee

Treasurer’s Bond--\$2,500,000

Meeting dates & times:

Board of Supervisors—2<sup>nd</sup> Wednesday at 7:00 p.m.

Planning Commission—4<sup>th</sup> Thursday at 7:00 p.m.—(\*\*Nov and Dec 3<sup>rd</sup> Thur at 7:00 pm)

Land Preservation Committee—3<sup>rd</sup> Tuesday at 7:00 p.m. on odd numbered months

Park and Rec Committee – 3<sup>rd</sup> Thursday at 7:00 p.m (Re-org/Spring & Fall and as needed)

Board of Supervisors workshop (as needed)

Planning Commission workshop (as needed)

Township Funds Depository— Downingtown First, M&T Bank and other depositories as allowed by law.

Authorize attendance at the County and State Conventions for Supervisors, Engineer and Administrator.

Authorize Staff/Planning Commission/Zoning Hearing Board/Land Preservation/Park and Recreation members to attend appropriate training sessions as available at Township expense.

***Motion was made by Joe Fenstermacher, seconded by John McHugh, to approve the consent agenda for other Township business. All in favor. Motion carried.***

The meeting was immediately adjourned to the Regular Board meeting at 7:03 p.m.

Respectfully submitted,

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Kristy J. Deischer-Eddy  
Recording Secretary