

Honey Brook Township Board of Supervisors Regular Meeting Minutes
May 13, 2015

The regular meeting of the Honey Brook Township Board of Supervisors was called to order at 9:35 a.m. with the Pledge of Allegiance. Supervisors Tracy Olsen, John McHugh, and Travis Stacey were present, as was Township Manager Antoinette Antonini and Township Engineer Michael Reinert.

In accordance with Resolution 2-2012, it was announced that the meeting was being filmed by Scott Stilson of 275 Vincent Drive.

Consent agenda.

Minutes of the April 8, 2015 regular meeting and May 7, 2015 workshop; bills/receipts. Motion by John McHugh, seconded by Travis Stacey, to approve the consent agenda with one typo correction for open play pickleball. All in favor. Motion carries.

Treasurer's Report as of April 30, 2015

<u>Assets:</u>		<u>Sinking Fund (Loan)</u>	
General Fund	1,357,261.58	Assets	9,547.67
Cap Reserve	958,550.36	Liabilities	3,911,314.45
Op Reserve	350,680.29		
State Fund	353,340.95	<u>Land Preservation (Loan)</u>	
Land Pres-EIT	266,132.22	Assets	-
Land Pres Fund	<u>906,989.11</u>	Liabilities	585,731.59
Total Assets	4,192,954.51		
<i>total Land Pres</i>	<i>1,173,121.33</i>		
<u>Liabilities:</u>		<u>Assets in Restricted Account</u>	
General Fund	255,183.92	Gen Fund - Recreation	44,594.93
Cap Reserve	927,016.54	Gen Fund - Hlth Reimb	5,389.08
Op Reserve	150,000.00	<i>Land Pres Fund</i>	<i>1,173,121.33</i>
State Fund	128,207.08		
Land Pres	1,873,791.21		

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Receipts & Expenditures

General Fund

Receipts 140,416.50

Expenditures 125,644.15

Capital Reserve

Receipts 94.54

Expenditures -

Operating Reserve

Receipts 34.59

Expenditures -

State Fund

Receipts 35.01

Expenditures 7,047.35

Land Pres Fund

Receipts 49,024.24

Expenditures 111,151.03

Equity

General Fund 1,071,570.61

Cap Reserve 31,633.82

Op Reserve 200,645.70

State Fund 225,133.87

Land Pres (700,669.88)

Total Equity 828,314.12

Departmental Reports.

Roads: Don Johnson, Dir. of Public Works, stated the road crew would be finishing the patching of roads main areas today or tomorrow; ditches and other road clean up will be started thereafter. Backstops have been placed at the tennis courts per Park and Rec request.

There was discussion on repairing Knob Hill development gutter curb in stages due to the expense (\$10,000+/-) incurred. Board agreed to handle main sections of concern first and move on from there.

Discussion was had concerning Don Johnson's comp time (Dir. of Public Works). Due to the inclement weather this past year, there was an accrual of 112 hours. The Board

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decided to compensate Don by utilizing 3 options equally. Pay for a portion, time off for a portion and the rest at retirement.

Tracy stated updating the Personnel Policy Manual reflecting policy for comp time was necessary. Tracy went on to explain that due to Labor Industry Laws, this was the decision thought necessary.

Administration: Toni Antonini, Twp Mgr, voting machines in today for Primary Election of May 19, office closed for business open for in-service tasks.

Multi municipal comp plan is in for review with the CCPC and up for vote and public hearing in July.

Bike ride French Pickering Creek annual ride. No action needed by the Township.

Park and Recreation: Toni went over a few of the camps and mentioned a day camp to be held at the Honey Brook Elem Center if there are enough enrollees. Toni mentioned the leader of the camp she believes worked for the Twin Valley School district and worked with children in other events and has phys ed background. Tracy asked what type of camp. Toni mentioned day camp and the activities associated with.

Land Preservation: Toni Antonini stated that the Land Pres will be having their meeting next Tuesday, May 19, at 7 pm. John McHugh asked if there be an up to date spreadsheet of the Land Pres financials for the Board. Toni stated there haven't been any farms/preservations added since last time. John asked for that updated sheet. Toni said she would get that to them.

Planning Commission: Mike Reinert, Township Engineer, stated the Planning Commission has been mainly focused on the multi-municipal comp plan. At their last meeting, this was the topic of discussion. This month stormwater waiver request, reviewing landscaping ordinance and reviewing any other ordinances that may be needed due to multi-municipal comp plan update. There was also mention of interest in Planning Commission vacancy. Mike mentioned interested party in the vacancy. Toni stated her name was Melissa Needles. She lives in Honey Brook Township and works for East Bradford in a related field of interest. She has submitted her letter of interest with some background information for the upcoming Planning Commission meeting for review/recommendation.

Announcements.

Tracy mentioned the Regional Police Feasibility study had concluded and a letter had gone to the participating parties notifying them of Townships decision. There was further discussion on the reason for this incorporating cost and having gathered all the information necessary to make an informed decision.

Open Forum.

None.

New Business.

Award/not award bids

Toni Antonini stated that these are the materials bids that go annually out for work in the Township. Tracy asked how bidders receive notification. Toni stated that there ads placed in the paper and vendors typically contact the Township due to bids going out around the same time every year.

John asked what quantifies “qualified”. Toni answered there are specific criteria related to material and what is included in the bid pack that is received by the Township.

A motion was made by Travis Stacey and seconded by John McHugh to award the Township bids to the lowest qualified bidder. All in favor; none opposed; motion carries.

Authorize/not authorize ad for hearing Borough/Township Multi-Municipal Comp Plan

A motion was made by Travis Stacey and seconded by John McHugh to authorize advertising for Borough/Township Multi-Municipal Comp Plan. All in favor; none opposed; motion carries.

Dogs allowed at James Umble park

Toni stated that there have been several inquiries as to dogs being allowed at James Umble Park. There was in-depth conversation concerning pros and cons of this matter.

The consensus of the Board is that James Umble Park is not feasible for dogs at this time. Motion by Travis Stacey, seconded by John McHugh that dogs not be allowed at James Umble Park. All in favor; none opposed; motion carries.

Toni Antonini mentioned that there has been a request by Park and Rec committee to have another sign posted by the bathrooms in a more visible and accessible place for the public with regard to the rules. It was also mentioned to have a sign made stating “no dogs allowed” for the park as well. The Board directed Toni to have this taken care of.

Old Business.

None.

Upcoming Meetings: All dates subject to change

- May 19– Land Preservation (7:00 pm)
- May 20—Planning Commission Workshop (7:30 pm) if needed
- May 21– Park and Recreation (7:30 pm)
- May 28—Planning Commission (7:00 pm)
- June 4—Board of Supervisor Workshop (7:00 pm)
- June 10– Board of Supervisor Regular Meeting (7:00 pm)

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*A motion was made by John McHugh, seconded by Travis Stacey, to adjourn.
All in favor. Meeting adjourned at 10:05 am.*

Respectfully submitted,

_____,
Antoinette Antonini, Township Manager