

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

July 8, 2015

The Board of Supervisors Regular Meeting was called to order by Supervisor Tracy Olsen at 7:02 pm with the pledge to the American flag. Supervisors John McHugh and Travis Stacey were also present, as was Acting Township Manager Steven Landes and Township Engineer Mike Reinert.

In accordance with Resolution 2-2012, it was announced that Scott Stilson, Vincent Drive, was recording the meeting.

Consent Agenda—Minutes of June 4th workshop and June 10 regular meeting, financial report ending June 30th, payment of invoices. John McHugh made a motion, seconded by Travis Stacey, to approve the consent agenda. All in favor; motion carried.

Departmental Reports

Roads: Don Johnson stated that the fencing at the park will be replaced within the next month—the agreement was signed today. The door has been adjusted on the concession stand. The problem is way it's being used. He asked an electrician about an electric motor on the door but the only location the mechanism for that could go is under the hood. A pull chain could be mounted on the outside instead.

Two new backstops and all nets behind home plate on the fields have been put up.

Now, the Roads Crew will be patching and sealcoating roads.

Travis Stacey thanked the Roads Crew on how promptly they were out after the recent tornado [June 30] getting the roads passable again.

Administration: Steve Landes stated that he is working with staff on the current status of the personnel policy and will get a copy to the Board next week for review.

Staff will begin 2016 budget prep next month. A calendar will go out to the Board with a timeline & benchmarks for the process.

As of this month, there is a brand new format for the monthly financial report. Please advise if there are any questions and either he or Amanda can answer them.

Don is interviewing now for the temporary roads crewman.

Don Johnson stated that he has had about five applicants for the position.

Steve Landes stated that the final draft of the map & information bulletin is with Kristy. It will be edited as needed to send back to the printer. That should happen in next quarter.

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

The Township's liability insurance will cover the Harmony Day Ride at no cost. It's already included in the cost of our insurance. The Park & Rec Committee has been informed.

Tracy Olsen thanked Steve Landes for his handling of the family at Brandywine Terrace that had been displaced.

Steve Landes stated that there had been some follow-up with the Red Cross.

Bob Witters, Dogwood Drive, asked who Amanda was.

Steve Landes stated that she is the Township's accountant.

Bob Witters asked how long she had been on the job.

Steve Landes stated that she had not been here very long. She's contracted; not on staff.

Tracy Olsen stated that Amanda was handling the Township accounts.

Land Preservation: Steve Landes reported in the absence of a Land Preservation Committee member. Steve stated that he met with Chip Jones & John Goodall. Chip will provide a new up-to-date spreadsheet and there will be closings on three properties in the next quarter.

John McHugh asked if these were farms that were approved already.

Steve stated yes.

Park and Recreation: Kristy Deischer-Eddy gave a report on the summer activities. The ½-day elementary-age camp is going well in addition to the tennis sessions. More kids are needed to sign up for basketball.

Make-a-Difference Day is October 24th. Donna Horvath had mentioned a coat drive and food drive as possible activities.

Planning Commission: Mike Reinert stated that the revised plan for Honey Brook Community Church had been received and will be discussed at the next meeting. Also up for discussion is the landscaping ordinance, a carryover topic from previous meetings. No recommendation came out of the last meeting.

Open Forum

Lori McLaughlin, 840 Birdell Road, stated that she has concerns about the number and size of trucks going up & down South Birdell Road. She stated she was not sure how to get that dealt with.

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

Mike Reinert stated that he did reach out to Troy Stacey and didn't know if the trucks were going there or to other places.

Tracy Olsen stated that she appreciated the comments. Since South Birdell is a state road, the Township cannot tell someone they cannot

Lori McLaughlin asked if the parcel at 300 Gooseberry Lane was zoned properly.

Tracy Olsen stated that that issue is a different matter, and the Board has asked Mike to go out the property.

A man in the audience stated that he had reached out to Toni Antonini and informed her of what was going on and that he also spoke to Troy.

Mr. McLaughlin asked who was monitoring what's going on at the truck depot. Are there any disposal issues we should know about? We live downstream from there.

Travis Stacey stated that a lot of the traffic could be construction trucks for Tel Hai. Everyone is avoiding the bridge on 322 because of the construction.

Lori McLaughlin stated that it was not construction traffic.

Troy Stacey stated that he'd like the chance to respond. He stated that he has less people on the property now than there had been before. Mike Flower rents a spot from me for storing his trucks.

Mr. McLaughlin asked who he answered to.

Troy Stacey stated that all his trash is regulated & licensed through the Commonwealth.

A woman asked what [Troy Stacey's property] was zoned—commercial?

Mike Reinert stated that he was directed by board to do a site visit & an inspection to ensure conformance with the zoning order from the hearing some years ago. He asked if the concern related to the number of trucks? Their specific use? The condition of the roadway?

Mr. McLaughlin stated that it was the number of trucks, their size and noise, and their speeding. Yesterday I walked onto Icedale Road, and there was a Trash Depot truck by the side of the road by the creek.

Mike Reinert asked if he was referring to one specific use.

Mr. McLaughlin stated that the number of trucks was proliferating. A flotilla has been going up & down the roadway starting last summer & it hasn't abated. Is anything being deposited on the ground as a result?

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

Mike Reinert asked what times of day they were coming by.

Mr. McLaughlin stated that it's 7 days a week starting at 3:00 in the morning. They run all day, even on Sunday, in and out. It wakes us out of a sound sleep. 18-wheeler scrap trucks run in the late afternoon.

Tracy Olsen stated that the Board has heard you. Mike Reinert is going to be inspecting the site soon.

Mr. McLaughlin asked if there was something that could be done about the speeding.

John McHugh stated that they could ask Tim Hennessey to ask if there's something he could look into.

Mr. McLaughlin stated that more & more people are using Birdell Road as a shortcut from Route 322 to Coatesville. What can we do about that? This is an agricultural area; I don't understand all this traffic.

Mike Reinert stated that the only way to regulate speed or weight on a state road would be to have an engineering study done to see if the road is failing as a result of the traffic. Then the State Police would enforce that posting if it's violated. Typically it would come from the state as far as restrictions go.

Troy Stacey stated that when West Brandywine sets up a check point, people go around it to keep from getting held up.

Don Johnson stated that Tom Ells [West Brandywine Township] advised that they're going to reduce the weight limit on the bridge on Icedale. Not on bridge they repaired but on one they didn't repair.

Lori McLaughlin asked if the Stacey property was changed from residential to commercial zoning. What was it approved for in the variance?

Mike Reinert I'll present the board with my findings after I conduct my site visit.

Mr. McLaughlin asked if there was anything that can be done to reduce the speed limit on South Birdell Road.

John McHugh stated that we can only post speed limits on Township roads, not state roads. Enforcement of that would be the state police. The State Police were notified before about doing more patrols on that road.

Terry Schmidt asked if it would it help for the Township to go to the State Police and do a speed check.

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

John McHugh stated that they had asked for checks of Icedale Road speeding before; we can ask them to take a look at South Birdell. Steve is making a note about that right now.

New Business

Motion to adopt/not adopt a Resolution 4-2015 to adopt the 2015 Honey Brook Township and Borough Multi-Municipal Comprehensive Plan.

John McHugh made a motion, seconded by Travis Stacey, to adopt Resolution 4-2015, adopting the 2015 Honey Brook Township and Borough Multi-Municipal Comprehensive Plan. All in favor; motion carried.

John McHugh stated his thanks to the Planning Commission and the other residents who participated as well as the Brandywine Conservancy (BC).

Tracy Olsen stated that John Theilacker from the BC presented at the Borough meeting last night.

John McHugh stated that the comprehensive plan had been a joint plan years ago; then there was a different plan; now it is a joint plan again.

Motion to appoint/not appoint Steven Landes as the Township Secretary.

Travis Stacey made a motion, seconded by John McHugh, to appoint Steven Landes the Township Secretary. All in favor; motion carried.

Motion to appoint/not appoint Peter Barsz, CPA as the Township Treasurer.

John McHugh made a motion, seconded by Travis Stacey, to appoint Peter Barsz, CPA the Township Treasurer. All in favor; motion carried.

Dick Reeder, Hertzler Drive, asked if Peter Barsz was a Township resident.

Peter Barsz stated that he lives in Media.

Motion to appoint/not appoint Kristy Deischer-Eddy as the Right to Know Officer.

John McHugh made a motion, seconded by Travis Stacey, to appoint Kristy Deischer-Eddy the Right to Know Officer.

Bob Witters asked what the duties of the Right To Know officer were.

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

Kristy Deischer-Eddy stated that six such requests have come into the office in the last week. The Open Records Law, Sunshine Law, and Right-to-Know Law are often mentioned when referring to requests of public records. Anyone may request to view or have copies of public records, and the Right-to-Know Officer has five business days to respond either with the requested information or with a notice of extension to fill the request based on a number of acceptable reasons (by law).

Mike Reinert stated that the next three items are fairly customary requests for release over the course of a project.

Motion to approve/not approve the release of Financial Security posted by Henry S. Zook, 535 Reservoir Road, in the amount of \$27,275.55 as recommended by the Township Engineer.

Travis Stacey made a motion, seconded by John McHugh, to approve the release of \$27,275.55. All in favor; motion carried.

Motion to approve/not approve the release of Financial Security posted by Village Greene—Phase 2, Horseshoe Pike, in the amount of \$21,154.15 as recommended by the Township Engineer.

John McHugh made a motion, seconded by Travis Stacey, to approve the release of \$21,154.15. All in favor; motion carried.

Motion to approve/not approve the release of Financial Security posted by Hoover Builders, Horseshoe Pike, in the amount of \$197,171.44 as recommended by the Township Engineer.

John McHugh made a motion, seconded by Travis Stacey, to approve the release of \$197,171.44. All in favor; motion carried.

Motion to adopt Resolution 5-2015 to accept Upper Uwchlan and East Caln Townships as members of the Western Chester County Regional UCC Board of Appeals (WCCRUCBoA). Steve Landes stated that UCC stood for Uniform Construction Code. If there is an issue with an aspect of the UCC, then it goes to the Board of Appeals.

John McHugh made a motion, seconded by Travis Stacey, to adopt Resolution 5-2015, accepting Upper Uwchlan and East Caln Townships as members of the WCCRUCBoA. All in favor; motion carried.

Motion to enter into an agreement with the Twin Valley Fire Department for 2015.

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

John McHugh asked if this was a new agreement.
Steve Landes stated yes.

John McHugh made a motion, seconded by Travis Stacey, to enter into an agreement with the Twin Valley Fire Department for 2015. All in favor; motion carried.

Open Forum.

Bob Witters stated that he had a comment about the Planning Commission (PC) meeting--we definitely need one this month.

Mike Reinert stated that it will definitely meet as there are business items to discuss.

John McHugh stated that there had been a process in the past for appointments to the PC & it wasn't followed. Do we know if the PC candidate will be brought in for an interview?

Steve Landes stated that he was under the impression that the PC would handle the invite for Melissa Needles.

John McHugh stated that if a recommendation comes from the July meeting then it can go before the Board at the August meeting.

Terry Schmidt, Mt. Pleasant Road, stated that the PC came to the consensus that it would really like one of the Board members there to show to the PC meetings regularly.

John McHugh stated that two years ago he went to hear what was going on but then when another Board member became a PC member, he stopped attending.

Bob Witters stated that it would provide continuity between the bodies.

Tracy Olsen asked if what the PC meant is that they wanted a Board member on the PC.

Bob Witters stated that the PC would appreciate having someone who represents the Board attend the meetings for cross-flow of information.

Dick Reeder asked what the main vehicle in place for the Board communicating to the citizens was, and is it working.

John McHugh stated that we have the new website. We have a paper copy of the newsletter twice a year. Those without internet access do get the same types of information in the newsletter as what's on the website. The last two years there have been town hall meeting for feedback from residents. Also, e-mails are being set up through the Township so for instance if someone wanted to contact the Planning Commission there would be one e-mail address which would distribute to all PC members.

Honey Brook Township Board of Supervisors
Regular Meeting Minutes – July 8, 2015

Tracy Olsen stated that all of the meetings are videotaped as well.

John McHugh stated that the videos are posted by the Honey Brook Fresh Air committee.

Scott Stilson stated that the website is www.honeybrookfreshair.com. On the left-hand column there is a button to click on to go over to the vimeo.com site.

Upcoming Meetings: all dates subject to change
July 15th Planning Commission Workshop (if needed) (7:00 pm)
July 16th Park and Recreation Regular Meeting *cancelled for July*
July 23rd Planning Commission Regular Meeting (7:00 pm)
August 6th Board of Supervisors Workshop (7:00 pm)
August 12th

Kristy Deischer-Eddy also noted that a Land Preservation Meeting is scheduled for Tuesday, July 21, at 7:00 pm. Land Pres meetings are the third Tuesday of odd-numbered months.

John McHugh made a motion, seconded by Travis Stacey, to adjourn. All in favor. Meeting adjourned at 7:48 pm.

Respectfully submitted,

Kristy J. Deischer-Eddy, Recording Secretary