

HONEY BROOK TOWNSHIP
Board of Supervisors Workshop Minutes
September 3, 2015

Call to Order

The Board of Supervisors workshop meeting was called to order by the Chair Tracy Olsen at 7:00 pm. Supervisors John McHugh and Travis Stacey were absent. Also present was Township Engineer Mike Reinert and Treasurer Amanda Gattuso. Interim Manager Steve Landes was absent. Three members of the public were present.

Michael Reinert discussed the following topics with Tracy Olsen:

1. A draft of the September 9, 2015 Board of Supervisors Regular Meeting Agenda
2. Mountain View Subdivision: requested dedication of public improvements; request to eliminate the proposed trail; and the eighteen month maintenance agreement for all of the public improvements. Mike reported that the dedication request and maintenance agreement will be on the October 14th Board of Supervisors regular meeting agenda for action.
3. Berks/Chester County boundary plan that was prepared at the Township's request to resolve the question about what Mountain View Subdivision improvements are in Honey Brook Township versus Caernarvon Township. The plan will be submitted to Caernarvon Township for their review.
4. Reported that the Honey Brook Township Planning Commission has recommended that the Board of Supervisors direct Technicon to draft a landscaping ordinance. This item will be on the September 9th Board of Supervisors regular meeting agenda for action.
5. The Accessory Apartment fee recommendation from Technicon Enterprises Inc. which will be on the September 9th Board of Supervisors regular meeting agenda for action.
6. The Brandywine Conservancy is assisting Honey Brook Township and Borough to prepare a joint application for funding assistance from Chester County to complete the Zoning Amendments recommended in the recently adopted Joint Comprehensive Plan.

Amanda Gattuso provided Tracy Olsen with updates regarding:

1. 2016 Budget Preparation
2. Escrow Account Analysis

There being no addition discussion the meeting was adjourned.

Respectfully submitted,

Michael Reinert, Technicon Enterprises, Inc.