

**Honey Brook Township
Board of Supervisors
March 9, 2016 Regular Meeting Agenda – 7:00 PM**

Call the Meeting to Order

Pledge to the Flag

Announcements

1. In accordance with Resolution 2-2012, you are informed that Scott Stilson, Vincent Drive, is videotaping tonight's meeting.

Presentation

1. Barbacane, Thornton & Company – 2015 Township Audit

Consent Agenda Motion to approve the entire Consent Agenda

1. Approve the Board of Supervisors Minutes of the February 4 Workshop and the February 10, 2016 Regular Business Meeting.
2. Accept the February 2016 Financial Report.
3. Accept the February 18, 2016 Parks and Recreation Committee Minutes
4. Accept the February 2016 Zoning and Building Report submitted by Technicon.
5. Accept the February 2016 PA State Police Report

Departmental Reports

1. Don Johnson, Public Works Director
2. Steven Landes, Township Manager
3. Land Preservation Committee
4. Parks and Recreation Committee
5. Planning Commission

Open Forum

New Business

1. Motion to (approve / not approve) the payment of all invoices prepared by the Treasurer.
2. Motion to (approve / not approve) the 2015 Audit for all Township Funds as prepared by Barbacane, Thornton & Company.
3. Motion to (enact / not enact) an amendment to the Stormwater Ordinance.
4. Motion to (adopt / not adopt) a Resolution that approves a Procurement and Invoice Payment Policy.
5. Motion to (adopt / not adopt) a Resolution authorizing the Township Manager to execute all documents necessary to open a credit card account.
6. Motion to (adopt / not adopt) a Resolution that authorizes the disposal of Township records as permitted by the PA Records Retention Act.

7. Motion to (authorize/ not authorize) the Solicitor to advertise a public hearing to be held during the Board of Supervisors April 13th meeting at 7PM for the conditional use application submitted by Samuel and Ada Mae Kauffman to operate a kennel at 1571 Beaver Dam Road.
8. Motion to (approve / not approve) the recommendation of the Chester County Tax Claim Bureau to exonerate property tax liens for mobile home that have been removed.
9. Motion to (authorize/ not authorize) the Township Manager to prepare specifications and receive bids for the Public Works Department's annual material and supply requirements and then deliver an award recommendation to the Board.
10. Motion to (enter / not enter) an agreement with General Code to provide the Township with ordinance codification services including an online code and printed books.
11. Motion to (approve / not approve) the following financial security releases recommended by Technicon:
 - a. Tel Hai Retirement Community Phase 1 in the amount of \$3,685.00
 - b. Tel Hai Retirement Community Phase 2 in the amount of \$442,879.25
 - c. Tel Hai Retirement Community Phase 3 in the amount of \$111,943.15
 - d. Tel Hai Retirement Community Phase 4 East in the amount of \$149,990.23
 - e. 176 Westbrooke LLC in the amount of \$104,960.77
 - f. Hoover Building Specialists in the amount of \$145,786.66
 - g. Ike Fisher/ DeckCraft in the amount of \$36,756.50
12. Other New Business

Old Business

Open Forum

Upcoming Meetings: *Dates are subject to change*

March 10	Planning Commission Workshop at 7:00 pm (if needed)
March 15	Land Preservation Committee at 7:00 pm
March 17	Parks and Recreation Committee at 7:30 pm
March 24	Planning Commission at 7:00 pm
April 7	Board of Supervisors Workshop at 7:00 pm
April 13	Board of Supervisors at 7:00 pm
April 14	Planning Commission Workshop at 7:00 pm (if needed)

Adjournment