

HONEY BROOK TOWNSHIP
Board of Supervisors Workshop Minutes
April 4, 2016 --7:00 p.m.

Call to Order at 7:05 p.m. by Travis Stacey. Also in attendance were Supervisors John McHugh and Tracy Olsen, Township Engineer Mike Reinert and Manager Steve Landes.

1. Act 537 Plan: Mike Reinert reported that Fred Ebert and he continue to meet with the Sewer Authority to discuss possible alternatives to handle the projected flows. The Authority has requested additional time to review the options available. Even with this delay, the new 537 Plan should be completed by year's end.
2. Honey Brook Estates: Mike Reinert reported that Chris Hartman is discussing the required land development process with the Attorney for Honey Brooks Estates who has indicated that they'd like a settlement agreement that allows them to use some of the engineering that was completed for the original plan submission. Mike Reinert is currently working with Chris to identify what can be used and others that are not negotiable.
3. Troy Stacey waiver request for the Gooseberry Lane driveway requirements: Steve Landes reported that he's received a request from Troy Stacey for the Board of Supervisors to waive the requirement to pave the intersection of this private road with Birdell Road. Once the Penn DOT documentation regarding the highway occupancy permit for this intersection is provided by Mr. Stacey, the waiver request will be reviewed by the Planning Commission to make a recommendation to the Board of Supervisors.
4. Brandywine Terrace update: Steve Landes reported that District Judge Cabry will set a court date regarding the thirteen citations that the Township issued to Eugene Egan for operating the mobile home park without a license. Technicon completed an inspection of the mobile home park that included the inside of some units where the occupants invited the code officer inside. The inspection report and the future plan of action for the park will be discussed at an upcoming meeting with the Bankruptcy Trustee and the realtor.
5. Revised Junkyard Ordinance: Steve Landes reviewed changes to the ordinance including the removal of height restrictions and a requirement for operators to submit an annual certificate of insurance. During discussion the Board asked that several additional items be reviewed by the Solicitor before a draft is presented to the Board for action.
6. Employee Medical Benefit Renewal: Steve Landes reviewed the employees' medical plan renewal premiums with the Board together with other options for reduced coverage. The Board also discussed whether the amount of the Health Reimbursement Account should be increased due to the deductible increase in the medical plan and member contributions. Following discussion the Board authorized the Manager to renew coverage with the same plan, increase the reimbursement amount by \$200 for the year and require member contributions to only new members of the plan in the amount of \$100 each month.

7. April 13, 2016 Supervisors meeting agenda: The Board reviewed the draft agenda.
8. Executive Session before the April 13th meeting: The Supervisors were reminded that they have an Executive Session beginning at 6 p.m. to discuss potential litigation.
9. Honey Brook Borough Authority Walsh Landfill Issue: Steve Landes reported that Chris Hartman and he met with representatives of the Honey Brook Borough Authority to discuss the Township's failure to enforce the mandatory water system connection requirements for properties at the Walsh Landfill site. Authority representatives were concerned about the possible adverse health effects on the two residents using a well; what effect that having wells at this location would have on groundwater migration and the loss of revenue for the Authority for this costly line to maintain. Also discussed was whether the Township's ordinances require mandatory connection of everyone in the service area or only those on the landfill site.

As the result of the discussion the Township will make changes to ordinances that will require the Township to provide the Authority with a copy of land development plans for anything in their service area and the Authority was going to provide the Township with the estimated cost to test the two wells for contaminants. Everyone also agreed to meet again in several months to discuss progress on these issues.

10. Cable Franchise Agreement – Both Comcast and Service Electric have notified the Township that our franchise agreements will end in less than 36 months and that they are ready to begin discussions for a new agreement.

Following discussion, the Board authorized Chris Hartman and me to initiate negotiations.

11. Police Coverage
 - a. Steve Landes presented information about the potential effect to the real estate tax rate should the Board elect some other type of police coverage instead of the current full-time PA State Police coverage. The examples were based on the recent East Brandywine Township proposal to provide part or full-time coverage in Honey Brook Township.
 - b. The Board instructed the Manager to invite District Attorney Tom Hogan to attend a future Supervisor workshops or other meeting to discuss Policing options for the Township.

After the District Attorney meeting is scheduled then we should invite Chief Gleason who is a Township resident to speak with us.

12. Flooding at Birdell, Beaver Dam and Icedale Roads: Joh McHugh recalls a discussion with Representative Tim Hennessey about possible funding to find a solution to the routine flooding in this area. John asked the Manager to contact the representative to learn the latest information.

13. Ag Security Area 7 year Review: Steve Landes provided a timeline to complete the review which will conclude with a Public Hearing by the Board of Supervisors at your July meeting followed by action to approve / not approve the proposed changes to the area.
14. Steve Landes requested authorization to lease or purchase the following office equipment:
 - a. Copy machine to replace the existing 2009 unit. A request for proposals under a COSTARS contract will be issued for a machine that is similar in features to the existing unit.
 - b. IT equipment upgrade to the computer system by adding a new server which will free up a work station for Tanya, and replace the switch and firewall.

Following discussion the Board authorized both purchases.

15. The Board discussed whether the Township should investigate adding parking off of Suplee Road to accommodate people parking along the road to access the lake. The Manager was instructed to determine whether such a proposal was possible.
16. Land Preservation:
 - a. John McHugh stated that he wants to be sure that everything will be in place to reduce the land preservation earned income tax from .5 to .25% effective next year. The Manager reported that he has contacted Chris Hartman and will also contact Keystone who collects the tax to prepare a process to get this accomplished.
 - b. John McHugh reminded the Manager that the Land Preservation Committee needs to keep their worksheet up to date and that the Supervisors receive a copy of this report. The report is normally updated every other month.
 - c. Web site: John McHugh requested that Kristy show significant changes to the website as part of her report at the regular meetings.

There being no further business to be brought before the Board the meeting was adjourned at 9 p.m.

Respectfully submitted,

Steven C. Landes
Township manager