

HONEY BROOK TOWNSHIP
Board of Supervisors Workshop Approved Minutes
May 5, 2016 --7:00 p.m.

The May 5, 2016 workshop meeting of the Board of Supervisors was called to order by Travis Stacey at 7 p.m. Other Supervisors in attendance were John McHugh and Tracy Olsen. Also in attendance were Mike Reinert, Township Engineer and Steve Landes, Township Manager.

1. Act 537 Plan update – Mike Reinert reported that the NCCSA continues to develop options that will increase the waste water treatment plant capacity and bring the facility into compliance with current regulations. Once this is completed, cost estimates will be prepared for discussion with the Board of Supervisors at a future workshop. Fred Ebert, Ebert Engineering will attend the June workshop to update the Board. The goal is to approve a preferred option in July.
2. Brandywine Terrace update – Steve Landes and Mike Reinert reported that a meeting was held with Rob Holman, Bankruptcy Trustee, his realtor and Chris Hartman to review the Technicon inspection report; receive an update on the conditions at the park; and discuss the parks future. Mr. Holman reported that he has collected rent from about half of the residents and intends to evict those residents who refuse to pay. The park experienced another sewer backup which was resolved. The Township representative expressed concerns about residents going into another winter without functioning heating systems and other health and safety upgrades to the park and mobile homes. Mr. Holman agreed to begin working on having the condemned trailers removed as fund permit.
3. Board of Supervisors draft meeting agenda of May 11, 2016 - A preliminary copy of the agenda was reviewed by the Board.
4. Rick Chennisi Struble Lake Property update – Steve Landes and Mike Reinert summarize the meeting of April 26th between Rick Chennisi, Kevin Gore & an engineer who was involved in the Lakeview land development preparation with them and Chris Hartman. The Township’s maintains its position that the recorded plan notes prohibits a residential unit from being built on the property however other recreational uses in keeping with the notes may be permitted subject to other Township regulations.

The Supervisors were informed that Rick Chennisi will accept offers to purchase the property and to let him know whether the Township is interested in the property for a park. After discussion the Supervisors instructed the Manager to let him know the Township has no interest.

5. Comprehensive Plan Implementation - Steve Landes distributed copies of the Implementation Chapter from the Comprehensive Plan for the Supervisors review. These documents will also be provided to the Planning Commission with a request for the Commission to recommend the items that should initially be pursued.
6. Zoning Update Task Force – Tracy Olsen provided an update of the April 20 and May 4 Task Force meetings. A copy of the draft Intergovernmental Agreement that is being prepared by the Task Force was distributed to the Supervisors for comment. It was noted that all future meetings will be held in the Township Building.

7. Honey Brook Borough Authority Walsh Landfill Issue update – Steve Landes reported that Chris Hartman and he met with Authority representatives and that Chris is working on revisions to the Township’s Zoning and Subdivision & Land Development Ordinances to better insure that the Authority receives all plans and permit application for review in their service area. The Board discussed the Authority’s recommendation that the Township offer to test wells in the landfill area to determine whether there are any problems with water quality. The Board instructed the Manager to offer testing to the two property owners.
8. Police Coverage – The Board discussed options to provide police services in the future including continuing solely with the PA State Police or contracting with another municipality. The Board agreed that John McHugh and I should discuss this issue with District Attorney Hogan to get his insight. Tracey suggested that we invite Township resident Joe Gleason who is the Chief of Police in another municipality to provide his thoughts and to meet with the Borough to gauge their interest in providing partial coverage.
9. Ag Security Area 7 year Review - Steve Landes provided an update to this process which includes notification to landowners currently enrolled; reviews required by the Land Preservation Committee, Township Planning Commission, and the County Planning Commission; followed by the Board of Supervisors Public Hearing and action.
10. Given Road – Don Johnson attended the meeting to recommend that the Board consider vacating this mile long, fourteen foot wide road. Following discussion Travis Stacey offered to speak with one of the three residents living along the road to learn whether he could poll his neighbors about their opinion about this matter.
11. Public Works – Steve Landes provided an updated regarding significant projects as follows:
 - a. Knob Hill curb resurfacing that was deferred from last year will be completed in a month
 - b. Beaver Dam Road rip-rap project will be completed in the Fall
 - c. Truck purchase – The Mack cab and chassis was delivered and will now be sent for the body construction / installation. Delivery of the complete truck is expected in September.
 - d. Technicon is completing the surveying for the Park Road widening, storm sewer and paving project.
12. Tel Hai Agreement – Steve Landes reported that he is working with Beth Auman, an attorney in Chris Hartman’s office to get an understanding of requirements in the three agreements with Tel Hai and also the history of contributions made to the Township. Once the information is compiled, a meeting with Tel Hai will be requested to discuss these findings and also how contributions will be calculated in the future.
13. Honey Brook – Elverson EMS – The Supervisors discussed whether to make a contribution to support the EMS. Following discussion the Board instructed the Manger to make a \$1,000 contribution this year and to revisit this matter in the 2017 budget preparation process.
14. Chester County Council of Governments (CoG) – John McHugh reported that the CoG has invited municipal emergency management coordinators to their next meeting.

15. Icedale Road Bridge Closing – Steve Landes reported that West Brandywine Township plans to close this road to complete bridge repairs later this year. The proposed detour was reviewed by the Board and approved.
16. Website – John McHugh requested that pictures of parks and recreation events be added to the website.
17. Earned Income Tax – The Board discussed whether the dedicated tax for the land preservation program should be reduced for 2017. The Manager reported that he let the Board know the process the Township must follow if a decision is made to lower the tax.

There being no additional business to be brought before the Board of Supervisors the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Steven C. Landes
Township Manager / Secretary