

**Honey Brook Township
Board of Supervisors
November 9, 2016 Regular Meeting Agenda – 7:00 PM**

Call the Meeting to Order

Pledge to the Flag

Announcements

Veterans Celebration

Presentation

1. Honey Brook Library – Jennifer Spade

Consent Agenda

1. Approve the Board of Supervisors Minutes for the October 6th Workshop and the October 12th, 2016 Regular Business Meeting
2. Accept the October 2016 Manager's Report
3. Accept the October 2016 Financial Report
4. Accept the October 20, 2016 Parks and Recreation Board Minutes
5. Accept the October 27, 2016 Planning Commission Minutes
6. Accept the October 2016 Zoning and Building Report submitted by Technicon
7. Accept the October 2016 PA State Police Report

Departmental Reports

1. Don Johnson, Public Works Director
2. Kristy Deischer-Eddy, Administrative Assistant
3. Steven Landes, Township Manager
4. Parks and Recreation Board
5. Planning Commission

Open Forum

New Business

1. Motion to (close / not close) Todd Road between Route 322 and Route 10 from 4:30 p.m. and 10 p.m. each day beginning Friday, December 9th through Sunday, December 11th for the safety of people attending the Live Christmas Nativity event conducted by the Honey Brook Community Church.
2. Motion to (approve / not approve) the 2017 Preliminary Budget for all Funds and direct the Manager to make the Budget available for public inspection.
3. Motion to (approve / not approve) the payment of all invoices prepared by the Treasurer.
4. Motion to (adopt / not adopt) a Resolution authorizing the transfer of \$85,343.78 from the Escrow Fund to the General Fund.

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5. Motion to (award / not award) a contract to the low bidder for snow removal services during the 2016 -2017 winter season.
6. Motion to (approve / not approve) the purchase of a copy machine from Stratix under the terms of a PA COSTARS cooperative purchasing contract.
7. Motion to (appoint / not appoint) Kristy Witman -Wenrich of Morgantown and Bruce Slater of Narvon to a three (3) year term on the Board of Trustees for the Honey Brook Library effective immediately and ending December 31, 2019.
8. Motion to (enter / not enter) into an agreement with Barbacane Thornton & Company to complete the Township's 2016 Audit.
9. Motion to (adopt / not adopt) a resolution authorizing participation in the Western Chester County Council of Governments Regional Emergency Management Group.
10. Motion to take the position of (oppose/take no position/support) the variance application of Levi & Ivan Stoltzfus to allow the installation of a multi-tenant sign for the Westbrook Drive Industrial Park.
11. Motion to (approve / not approve) three (3) financial security actions recommended by Technicon:
 - a. Swampy Hollow Land Development: Partial release of \$30,178.22
 - b. Travis and Tabitha Roy Storm Water Management Plan: Partial release in the amount of \$4,500.
 - c. RPC Bramlage – Wiko USA, Inc Land Development: Final release from the maintenance security in the amount of \$31,262.80
12. Other New Business

Old Business

Open Forum

Upcoming Meetings: *All meetings will be held in the Honey Brook Township Municipal Building. Dates are subject to change.*

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| Nov. 10 | Planning Commission is cancelled |
| Nov. 15 | Land Preservation Committee at 7:00 p.m. |
| Nov. 16 | Zoning Update Joint Task Force at 7:00 p.m. |
| Nov. 17 | Trail Study Committee at 7:30 p.m. |
| Dec. 7 | Zoning Update Joint Task Force at 7:00 p.m. |
| Dec. 8 | Board of Supervisors Workshop at 7:00 p.m. |
| Dec. 14 | Board of Supervisors Meeting at 7:00 p.m. |
| Dec. 15 | Planning Commission at 7:00 p.m. |

Adjournment