

TOWNSHIP OF HONEY BROOK, CHESTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2016 - 25

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
TOWNSHIP OF HONEY BROOK, CHESTER COUNTY,
PENNSYLVANIA, TO ESTABLISH A PROCEDURE FOR DISPOSAL OF
SURPLUS PERSONAL PROPERTY WITH A FAIR MARKET VALUE
OF LESS THAN ONE THOUSAND DOLLARS.**

WHEREAS, the Second Class Township Code, Section 1504(b), provides that the board of township supervisors shall by resolution adopt a procedure for the sale of surplus personal property, either individual items or lots of items, of an estimated fair market value of less than One Thousand Dollars and the approval of the board of township supervisors shall not be required for any individual sale that shall be made in conformity to such procedure; and

WHEREAS, from time to time the Township of Honey Brook owns surplus personal property valued at less than One Thousand Dollars and the Board of Supervisors desires to establish a procedure for the sale of such property.

NOW, THEREFORE, BE IT RESOLVED, pursuant to the Second Class Township Code, Section 1504(b) the Board of Supervisors hereby establishes the following procedure for sale of surplus personal property with a fair market value of less than One Thousand Dollars:

Authority to Determine if Personal Property is Surplus Property

The Township Manager shall determine if an item is surplus personal property whenever the estimated FMV of such personal property is less than \$500; where the estimated FMV is \$500 or more, the Board of Supervisors shall declare that the item is surplus personal property by formal action at a public meeting before disposal of such property pursuant to this Resolution.

Valuation of Surplus Personal Property

The estimated FMV of all surplus personal property shall be determined by the Township Manager or a designed employee as follows:

- a. No quotes shall be required if the Township Manager in his reasonable discretion determines that the FMV of such surplus personal property is less than \$500, based upon his knowledge of the initial value, age, condition and history of such property.
- b. At least three (3) price quotes shall be obtained for surplus property with an estimated value of \$500 to \$999.99. Quotes may be obtained telephonically, by fax, in person, or via the internet from dealers, distributors, manufacturers or appraisers of such property or similar property. FMV quotes must be retained for six (6) years.

Disposal of Surplus Personal Property Valued at \$0 to \$499.99

Surplus personal property with a FMV of less than \$500 shall be sold by public bidding, online auction or similar process without the requirement for public notice in the newspaper. Where no offer is received, the surplus personal property may be disposed of by the Township Manager in his/her discretion which may include but not limited to direct sales to the general public, residents and/or Township employees absent specific direction by the Board of Supervisors.

Disposal of Surplus Personal Property Valued at \$500 to \$999.99

Property with a FMV of \$500 to \$999.99 shall be sold through public bidding or online auction without the requirement for public notice in the newspaper. Where no offers are received, the surplus personal property shall again be offered for sale using the same or similar process. Where no offers are received at the second offering, the surplus personal property may be disposed of with the approval of the Board of Supervisors at a public meeting.

Disposal of Surplus Personal Property without Bidding

The bidding and advertising requirements for the disposal of Surplus Personal Property do not apply for transactions that are exempted by Section 1504(c) of the Second Class Township Code.

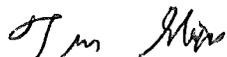
FURTHER RESOLVED, that if any provision, sentence, clause, section, or part of this Resolution shall for any reason be found to be unconstitutional, illegal or invalid, such determination shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Resolution, and it is hereby declared to be the intent of the Board of Supervisors of the Township of Honey Brook that this Resolution would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part not been included herein.

FURTHER RESOLVED, that all Resolutions or parts of Resolutions inconsistent with this Resolution are hereby superseded.

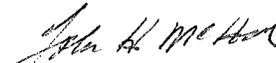
FURTHER RESOLVED, that this Resolution shall become effective immediately or as soon as legally permissible.

IN WITNESS WHEREOF, the Board of Supervisors of the Township of Honey Brook has adopted this Resolution in lawful session this 14th day of December, 2016.

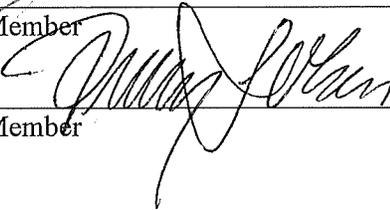
BOARD OF SUPERVISORS
TOWNSHIP OF HONEY BROOK,
CHESTER COUNTY, PENNSYLVANIA



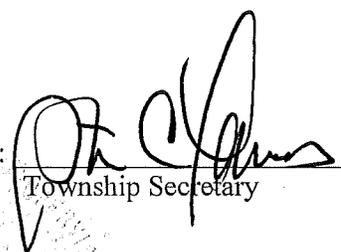
Chairman



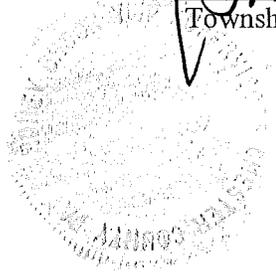
Member



Member

Attest: 

Township Secretary



CERTIFICATE

I hereby certify that the foregoing is a true and accurate copy of a Resolution of the Board of Supervisors of the Township of Honey Brook, Chester County, Pennsylvania, which was fully adopted at a public meeting held pursuant to notice as required by law on the 14th day of December, 2016.


Secretary of Honey Brook Township

Dated: DEC 14, 2016