

HONEY BROOK TOWNSHIP  
Board of Supervisors Workshop  
Minutes of July 6, 2017

**Call to Order:** John McHugh called the Honey Brook Township Board of Supervisors workshop meeting to order at 7:00 p.m. Also attending were Supervisors Travis Stacey and Tracy Olsen; Steve Landes, Township Manager; and Mike Reinert, Township Engineer.

1. Kevin Gore, 965 Maple Street, Honey Brook attended the meeting to tell the Board of Supervisors why he believes that a lot adjacent to Struble Lake that the Township has said cannot be built on because of notes recorded on the land development plan, can be used as a residential building lot. Following discussion, The Manager stated that the Township's position as originally stated by Solicitor John Good and confirmed recently by Solicitor Chris Hartman is that the property may not be used for any residential purpose.

Also attending this discussion were Dave and Ben Gorgonzola, 167 Shoreline Drive, Honey Brook who wanted to learn the Township's positions regarding building on this parcel.

2. July 12, 2017 Supervisors agenda: A draft agenda for the Board of Supervisors July meeting was distributed to the Board and reviewed.
3. Reschedule the August 3<sup>rd</sup> Workshop meeting: At the request of the Manager and Engineer, the Supervisors rescheduled the meeting to Monday, August 7<sup>th</sup>. The manager was asked to advertise the change.
4. Zoning Update Task Force Committee: Tracy Olsen provided the Board with a summary of the discussion with local business owners, Committee members and representatives from the Brandywine Conservancy at the last Task Force meeting on June 21<sup>st</sup>. The business owners asked that the amount of impervious coverage in the industrial zones be increased from the current 50%. They also pointed out that there was currently no value to the purchase of TDR's to increase the allowable impervious coverage because the cost of TDR's far exceeds the minor added coverage allotted.
5. Poplar Realty (Tabas Tract) Trail Alignment: The Trail Committee will propose a different trail alignment farther away from the rear yards of homes on Caitlin Court. In order to identify a good alternative, Technicon asked the developer to provide the Township with the wetland delineation information used to prepare their land development plan. This information is needed to best layout an alternate route; determine whether PA DEP permits are needed; and if special construction will be necessary to accommodate a new alignment.
6. Elverson – Honey Brook Area EMS Request: The Supervisors discussed the EMS request for additional funding in the 2018 budget that will be used to support operational expenses. The Manager has requested the monthly financial reports from the EMS so the Supervisors can get an understanding about the EMS's budget. This request will be discussed during the Township 2018 budget preparation process that begins next month.

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7. Act 172 of 2016 tax credits for volunteer EMS and Fire personnel: John McHugh briefly explained the Act and the implementation resources that the Council of Governments has collected to assist municipalities interested in enacting the tax credit program. Following discussion, Travis Stacey stated that he will discuss the program with Chief Robb from the Honey Brook Fire Company and then report to the Board.
8. Hiring Policy Draft: The draft hiring policy previously provided to the Supervisors who agreed that it was ready for adoption at the July regular meeting.
9. Parks and Recreation Ordinance Draft: The Supervisors received a copy of the draft ordinance that was okayed by the Parks and Recreation Board. The Manager encouraged the Board members to review the draft, ask questions and provide comments. The review of this ordinance will be added to the August workshop agenda and if approved enactment will be considered at the September Supervisors meeting.
10. Policy draft regulating contracting with consultants to manage the employees' pension plan in compliance with PA Act 44 of 2009: The Manager explained that the use of State Aid Funds received during the 2013 through 2016 Pension Plan years is currently being audited. One of the minor issues pointed out by the Auditor was that the Township did not have such a policy in place. It was noted that the draft is a routine policy adopted by most municipalities in 2010.
11. VerisVisalign proposal to provide IT Services: The Manager reported that in his opinion the proposal does not offer any significant benefit or cost saving from what have with our current vendor Lynx Computing. The Supervisors concurred with the assessment which concludes review of the proposal.
12. MuniLogic Software – The Manager reported that Kristy has identified some possible benefits that the software package could provide the Township. The staff will continue to evaluate the software and discuss it with Technicon before a recommendation is made to the Supervisors.
13. 125th Anniversary Proclamation: The Supervisors agreed that Chairman John McHugh should present the proclamations to Honey Brook Fire Company and Honey Brook Borough on August 5<sup>th</sup> as part of their celebrations.
14. Abner Stoltzfus Kennel: The Manager reported that Mr. Stoltzfus has agreed to close his kennel operation and asked that the Township withdraw the citation filed against him for failing to submit a conditional use application after numerous notices. Following discussion, the Supervisors agreed that the Township withdraw the complaint after staff receives a copy of the closure report by the State.

**Adjourn:** There being no additional business to be brought before the Board of Supervisors the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Steven C. Landes, Township Manager / Secretary