

Honey Brook Township
Board of Supervisors
July 12, 2017 Regular Meeting Approved Minutes – 7:00 PM

The meeting was called to order at 7:02 pm by Chairman John McHugh with the pledge to the flag. Also in attendance were Supervisors Tracy Olsen and Travis Stacey, Township Manager Steve Landes, Township Engineer Michael Reinert, and Solicitor Beth Auman.

Announcements

In accordance with Resolution 2-2012, it was announced that Scott Stilson, Vincent Drive, was videotaping the meeting.

Consent Agenda

Travis Stacey made a motion, seconded by Tracy Olsen, to approve the entire Consent Agenda:

1. Approve the Board of Supervisors Minutes of the June 8 Workshop and the June 14 Regular Business Meeting.
2. Accept the Land Preservation Committee Minutes of May 23, 2017.
3. Accept the Planning Commission Minutes of June 22, 2017.
4. Accept the Trails Committee and the Parks and Recreation Board Minutes of June 15, 2017.
5. Accept the June 2017 Township Manager's Report.
6. Accept the June 2017 Financial Report.
7. Accept the June 2017 Zoning and Building Report submitted by Technicon.
8. Accept the June 2017 PA State Police Report.
9. Accept the 2016 Liquid Fuels Audit completed by the Auditor General's Office.

All in favor. Motion carried.

Departmental Reports

1. Don Johnson, Director of Public Works: Don stated that the Roads Crew has repaired 8 lane miles of horse rut damage at the cost of \$24,000-\$25,000. On the 26th or 27th of July there will be two days of sealcoating. We'll mill Morgantown Road on the 31st to prepare it for overlay later on. It will be drivable in the meantime.

There was some damage at the park recently. We had to repair some plastic parts on one of the playgrounds. Also, some kids knocked the lock off the back door of the concession stands and stole some candy and soda. We have replaced the lock already on that building. They have also been banging on the siding of the restrooms with a bat or something, so that will need some attention. I think we're to the point that we need cameras up there.

John McHugh stated that at one point we did have some cameras. Don Johnson stated that we used to have some trail cameras, but those only took stills. Video would get evidence start to finish to help with identifying who is doing these things.

Bob Witters, Dogwood Drive, asked when the Park Road repairs would be happening. Don Johnson stated that it would be probably August or September. We are waiting on some materials for the project yet.

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2. Kristy Deischer- Eddy, Administrative Assistant: the Honey Brook Community Partnership met yesterday. There are forms for sponsorships of Harmony Day, which is coming together nicely. It will be a fun country fair atmosphere. The other topic of discussion is the Welcome to Honey Brook sign on Route 10 at the Miller property. It's in a precarious position in danger of getting hit, so they're working on a plan to move it to a safer site.

FEMA will be hosting an open house on the 20th of July. The Flood Insurance Maps will be changing effective the end of September, so folks can stop by to see the new maps, ask questions of the FEMA representatives there and have their questions answered.

John McHugh asked if the Partnership had considered moving the Welcome signs back to a place closer to the Township line, near Chestnut Tree Road, say, as many who travel westward on 322 do not realize until the Rocklyn Station area that they've crossed the line into Honey Brook Township.

Kristy Deischer-Eddy stated that she would take that request back to the Partnership.

John McHugh stated that there is now a link to the EMS service on the home page of the website.

3. Steven Landes, Township Manager: To follow up on what Kristy was talking about, the new flood maps are coming out soon. A public hearing will take place in September before approving new regulations. The proposed amendment will be sent to the Chester County and Township Planning Commissions for review. The ordinance will be ready to enact at the September meeting which will meet our deadline.

The MS4 (Municipal Separate Storm Sewer System) public hearing will be held in August. An intermunicipal agreement with the Borough is being drafted that will specify cost sharing for projects that benefit both the Borough and Township.

The Zoning Update Task Force is not meeting right now. A draft zoning ordinance is being prepared. Tracy Olsen was at the last meeting on the 21st, when a group of businessmen expressed their concern regarding the amount of impervious cover permitted in industrial zones. The Task Force is expected to reconvene in Fall.

Chris Hartman's office, Mike, and I are looking at portions of the Zoning Ordinance that will not be affected by the Zoning Update to determine whether other amendment should be prepared such as medical marijuana, small cell towers, sign regulations, and the noise regulations. It makes sense to

The next meeting of Land Preservation Committee on July 18th is a joint meeting with the Board of Supervisors. One of the items at that meeting is a proposed scope of work to update the Land Preservation Plan.

4. Land Preservation Committee: no report.

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5. Park and Recreation Board: No one was present from this Board. Kristy Deischer-Eddy stated that she delivered a harvest from the garden of about three heads of lettuce, a half-quart of beans, and some peppers of her own to the Food Pantry this morning. The Board at their last meeting discussed plans for the garden at Umble Park which will be planted in September. Plant materials at the approximate cost of \$1,900 will be purchased by the Brandywine Conservancy. The camps are going well; the half-day camps are full and there are still some spaces in the tennis camps.

John McHugh asked how Pickleball was going.

Kristy Deischer-Eddy stated that there is open play for Pickleball on Mondays and Fridays. I haven't heard specifically how it is going, but folks that are stopping by to borrow equipment so it is happening.

Public Hearing

1. Conditional use application submitted by Benuel S. Stoltzfus to operate a kennel at 200 Locust Drive (Tax Parcel Number 22-8-8.4B). Chairman John McHugh turned over the meeting to Solicitor Beth Auman.

The hearing was duly recorded by a court reporter.

The testimony was closed at 8:33 pm. John McHugh adjourned the meeting for the Board to meet in an executive session at 8:34 pm.

The meeting reconvened at 8:42 pm.

John McHugh stated that the Board would like to examine the kennel prior to rendering a decision. He asked Mr. Stoltzfus if the Board members could inspect the kennel and he agreed.

The testimony portion of the hearing was closed. Beth Auman announced that the public hearing CU 2017-4 would be continued to Wednesday, August 9, 2017 at 7:00 pm. for the sole purpose of having the Supervisors render a decision.

New Business

1. Tracy Olsen made a motion, seconded by Travis Stacey, to approve the payment of all invoices prepared by the Treasurer. All in favor. Motion carried.
2. Travis Stacey made a motion, seconded by Tracy Olsen, to authorize the Solicitor to advertise a public hearing for Wednesday, September 13, 2017 at 7 p.m. during the Board of Supervisors meeting for an amendment to the Township Zoning Code to revise standards for the Flood Hazard District; direct that the proposed amendment be submitted by the Engineer to the Township and the Chester County Planning Commission for comment; and that the Solicitor advertise the amendment for possible enactment after the public hearing. All in favor. Motion carried.

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2. Tracy Olsen made a motion, seconded by Travis Stacey, to adopt Resolution 2017-10 congratulating Honey Brook Borough on their 125th Anniversary and Resolution 2017-11 congratulating the Honey Brook Fire Company for their 125 years of service to the community. All in favor. Motion carried.
3. Travis Stacey made a motion, seconded by Tracy Olsen, to authorize the Solicitor to advertise a Conditional Use hearing CU 2017-6 for Wednesday, August 9, 2017 at 7 p.m. during the Board of Supervisors meeting for the application of Reuben King to operate a kennel at 293 Old Pequea Lane (TPN 22-6-7). All in favor. Motion carried.
4. Tracy Olsen made a motion, seconded by Travis Stacey, to authorize the Solicitor to advertise a public hearing for Wednesday, August 9, 2017 at 7 p.m. during the Board of Supervisors meeting for the MS4 (Municipal Separate Storm Sewer System) Pollutant Reduction/TMDL (Total Maximum Daily Load) Plan as well as advertising a public comment period for the plan. All in favor. Motion carried.
5. Travis Stacey made a motion, seconded by Tracy Olsen, to award the sale of a surplus 1997 Mack Truck to Henry Miniscalco, Collegeville, who submitted the high bid in the amount of \$33,800.00. All in favor. Motion carried.
6. Tracy Olsen made a motion, seconded by Travis Stacey, to adopt Resolution 2017-12 that approves a policy governing contracting with consultants to manage the employees' pension plan in compliance with PA Act 44 of 2009. All in favor. Motion carried.
7. Travis Stacey made a motion, seconded by Tracy Olsen, to adopt a policy governing employee hiring. All in favor. Motion carried.
8. Tracy Olsen made a motion, seconded by Travis Stacey, to accept the request from the Honey Brook Golf Club (22-7-91 & 22-7-92) to extend the Township's hearing deadline for their conditional use application CU 2017-5 to September 13, 2017. All in favor. Motion carried.
9. Travis Stacey made a motion, seconded by Tracy Olsen, to accept the request from Chester Stoltzfus (22-7-51.1) to extend the Township's review period for minor plan 2017-3 to September 30, 2017. All in favor. Motion carried.
10. Tracy Olsen made a motion, seconded by Travis Stacey, to approve a financial security release for the Jonas Fisher Storm Water Management Plan, 651 Twin County Road (22-3-46), in the amount of \$9,616.30 as recommended by Technicon. All in favor. Motion carried.

Open Forum

None.

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Adjourn

Travis Stacey made a motion, seconded by Tracy Olsen, to adjourn. Meeting adjourned at 8:50 pm.

Upcoming Meetings: Dates are subject to change

July 13 Trail Study Committee (7:30 pm)
July 18 Joint Land Preservation Committee and Board of Supervisors Meeting (7:00 pm)
July 20 Park and Recreation Committee Meeting (7:30 pm)
July 27 Planning Commission Meeting (7:00 pm)
July 31 Zoning Hearing Board – Shane and Kathryn Ware (22-4-34) Variance Hearing
2017-3 Continued (7:30 pm)
August 7* Board of Supervisors Workshop Meeting (7:00 pm)
August 9 Board of Supervisors Regular Meeting and Conditional Use Hearing 2017-6,
Reuben King (7:00 pm)
August 10 Trail Study Committee (7:30 pm)

****Note: The Supervisors workshop meeting will be held on Monday, August 7 instead of Thursday, August 3 as originally scheduled.***

Respectfully submitted,

Kristy J. Deischer-Eddy
Recording Secretary