

HONEY BROOK TOWNSHIP
Board of Supervisors Workshop Approved Minutes
Thursday, September 7, 2017

Call to Order: John McHugh called the Honey Brook Township Board of Supervisors workshop meeting to order at 6:30 p.m. Also attending were Supervisors Travis Stacey and Tracy Olsen; Christopher Hartman, Solicitor; Steve Landes, Township Manager; and Mike Reinert, Township Engineer. The workshop was conducted in the administrative office because the meeting room was going to be used for a kennel task force meeting.

1. **Executive Session:** The Board suspended the workshop to meet in executive session. The workshop meeting was reconvened at 7:05 p.m. by John McHugh who reported that the Executive Session was conducted to discuss potential litigation.
2. **Public Portion:** J. Daniel Stoltzfus attended the meeting to request the Supervisors assistance with having Westbrooke Drive dedicated as a public road. Mr. Stoltzfus explained that this roadway, which was planned for dedication when the McConnell Park subdivision was approved, is the only access to his subdivision that recently received conditional final approval. The punch list of repairs needed to the roadway, curbing, storm water basin, etc. together with a cost estimate was reviewed. Mr. Stoltzfus and the Township agreed to continue discussion.

Mr. Stoltzfus also told the Supervisors that he'd like to form a neighbor watch group in the Township to help improve safety in our community. The undersigned reported that he had contacted the PA State Police and discussed this interest with the Community Police Officer who is available to help the group organize and operate. Mr. Stoltzfus stated that he would contact the office when he had a core group of people interested in forming such a group and then the undersigned would help schedule a meeting with the State police.

3. The Board of Supervisors discussed the September 13, 2017 draft meeting agenda.
4. **Kennel Task Force:** This meeting, which was separate from the Supervisors workshop, convened at 7:30 p.m. in the meeting room. The meeting was well attended with a standing room only crowd.
5. **Borough and Township Sidewalk Project along Suplee Road from Horseshoe Pike to James Umble Park:** The undersigned reported that the Borough was notified that they were awarded a grant to complete the portion of the sidewalk which will likely take place next year. It was noted that the Supervisors had previously told the Borough that the Township would complete the portion of the walk from the Borough into Umble Park next year. Chris Falencki, Borough Engineer, will prepare the needed design and bid documents at the same time he is doing this for the Borough which will be cost efficient. Once Chris has a proposed alignment, the Township must obtain any easement needed from the Church for this project.
6. **Elverson – Honey Brook Area EMS:** The Supervisors tabled the discussion of the EMS request for a one-time contribution this year to purchase an ambulance.
7. **Harmony Day:** The undersigned reported that Kristy will place the banner, a table and handouts in the lobby on Friday, 9/14 for the Supervisors to use at Harmony Day.

Adjourn: There being no additional business to be brought before the Board of Supervisors the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Steven C. Landes, Township Manager / Secretary