

**Honey Brook Township  
FY2018 Preliminary Budget  
General Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>Income</b>		
<b>301.000 · Real Estate Taxes</b>		
301.100 · Real Estate		350,000.00
301.400 · RE Tax Claim Bureau		14,000.00
<b>Total 301.000 · Real Estate Taxes</b>		<b>364,000.00</b>
<b>310.000 · Other Taxes</b>		
310.100 · Transfer Tax		140,000.00
310.200 · Earned Income Tax		850,000.00
<b>Total 310.000 · Other Taxes</b>		<b>990,000.00</b>
<b>320.000 · License &amp; Franchise Fee</b>		
321.320 · Junk Yard License		1,400.00
321.350 · Mobile Home Park License		2,750.00
321.360 · Rural Occupation Permits		720.00
321.370 · Home Occupation Permits		175.00
321.800 · Cable Franchise Fees		50,000.00
322.500 · Road Occupancy Permits		500.00
322.300 · Driveway Permits		-
<b>Total 320.000 · License &amp; Franchise Fee</b>		<b>55,545.00</b>
<b>331.000 · Fines</b>		
		5,000.00
<b>341.010 · Interest Earnings</b>		
		15,000.00
<b>355.000 · Grants and State Shared Revenue</b>		
354.150 · Recycling Grant		13,000.00
355.010 · PURTA		2,300.00
355.020 FEMA Grant		-
355.040 · Liquor License		400.00
355.050 · Municipal Pension State Aid		15,000.00
355.070 · Foreign Fire Insurance Dist.		48,000.00
357.010 · Local Government Grants		-
<b>Total 355.000 · Grants &amp; PA Shared Revenue</b>		<b>78,700.00</b>
<b>361.000 · Departmental Earnings</b>		
361.300 · Subdiv/Land Development		2,000.00
361.320 · Engineering/Legal Fees - Reimb.		40,000.00
361.340 · Hearing Fees		5,000.00
361.700 · Reproduction of Records		300.00
362.500 · Permit Application Fees		4,000.00
362.410 · Building Permits		90,000.00
362.420 · Electrical Permits		10,000.00
362.450 · Use & Occupancy		1,000.00
362.460 · UCC Fees (ACT 13 of 2004)		500.00
362.470 · Zoning and General Permits		5,000.00
<b>Total 361.000 · Departmental Earnings</b>		<b>157,800.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
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		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>364.600</b>	<b>· Host Municipal Fees</b>	170,000.00
<b>367.200</b>	<b>· Park &amp; Recreation Fees</b>	5,000.00
<b>383.120</b>	<b>· Fire Hydrant Rentals</b>	5,640.00
<b>387.010</b>	<b>· Contributions in lieu-of-taxes</b>	29,000.00
<b>389.000</b>	<b>· Carry Forward Balance</b>	10,000.00
<b>389.100</b>	<b>· Miscellaneous Revenue</b>	100.00
<b>392.060</b>	<b>· Transfer from CRF</b>	-
<b>395.000</b>	<b>· Refund of Prior Year Expense</b>	100.00
<b>Total Income</b>		<b>\$ 1,885,885.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
General Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>Expense</b>		
<b>400.000 · General Government</b>		
400.105 · Payroll-Elected Officials		7,500.00
400.192 · PR Taxes - Elected Officials		500.00
400.200 · Office Supplies		4,500.00
400.300 · Other Services & Charges		15,000.00
400.317 · Payroll Processing Fees		3,800.00
400.320 · Communication Expense		4,500.00
400.330 · Vehicle Expense		500.00
400.341 · Advertising-Legal & Other		10,000.00
400.420 · Dues/Meetings/Training		6,000.00
<b>Total 400.000 · General Government</b>		<b>52,300.00</b>
401.310 · Township Manager Salary		75,000.00
402.311 · Audit Services		7,950.00
403.310 · Tax Collection Expense		5,100.00
<b>404.300 · Legal</b>		
404.310 · General Legal		50,000.00
404.314 · Special Legal		4,000.00
<b>Total 404.300 · Legal</b>		<b>54,000.00</b>
<b>405.000 · Administrative</b>		
405.120 · Payroll - Admin Staff		40,600.00
405.192 · Payroll Taxes		2,850.00
405.194 · Unemployment Comp		1,000.00
405.195 · Workers Comp		1,500.00
405.196 · Health Insurance		13,600.00
405.197 Pension		-
405.198 · Disability Insurance		200.00
405.199 · Life Insurance		300.00
405.311 · Treasurer		37,500.00
405.353 · Treasurer's Bond		3,500.00
<b>Total 405.000 · Administrative</b>		<b>101,050.00</b>
407.310 · IT Services		8,000.00
<b>408.000 · Engineer</b>		
408.311 · Engineer - General		100,000.00
408.312 · Act 537 Update		3,000.00
408.313 · MS4 Compliance		4,000.00
408.314 · ACT 167		6,000.00
408.319 · Engineering - Reimbursable		40,000.00
<b>Total 408.000 · Engineer</b>		<b>153,000.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
General Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>409.000 · Building Maintenance</b>		
	409.240 · Maint. Supplies - Twp Office	4,000.00
	409.300 · Other Services - Township Campus	12,000.00
	409.360 · Utility Exp - PWD	7,000.00
	409.367 · Refuse Services - Township Campus	3,000.00
<b>Total 409.000 · Building Maintenance</b>		<b>26,000.00</b>
<b>411.000 · Fire and EMS</b>		
	411.363 · Hydrant Rental	12,200.00
	411.369 · Hydrant Rental - Reimbursable	5,640.00
	411.540 · Fire Co. Contributions	140,000.00
	411.545 · Foreign Fire Ins Tax Dist	48,000.00
<b>Total 411.000 · Fire and EMS</b>		<b>205,840.00</b>
<b>413.000 · UCC and Code Enforcement</b>		
	413.310 · Building Permits & Inspections	100,000.00
	413.311 · Zoning Permits	2,000.00
	413.314 · Mobile Home Park Licenses	2,000.00
	413.315 · Junk Yard (Zoning)	1,000.00
	413.316 · Driveway and Road Occupancy	500.00
	413.319 · UCC Fees	500.00
<b>Total 413.000 · UCC and Code Enforcement</b>		<b>106,000.00</b>
<b>414.000 · Planning &amp; Zoning</b>		
	414.110 · ZHB & PC Member Stipend	1,800.00
	414.310 · Zoning Officer	20,000.00
	414.312 · Planning Consultant	2,500.00
	414.313 · Engineering Fees	3,000.00
	414.314 · Zoning Hearing Board Legal	9,000.00
	414.317 · Court Stenographer	2,200.00
<b>Total 414.000 · Planning &amp; Zoning</b>		<b>38,500.00</b>
	422.310 · Animal Control	10,000.00
	427.300 · Waste Collection	1,500.00
<b>430.000 · Public Works/Highway General</b>		
	430.100 · Payroll & Benefits	
	430.120 · Payroll-Public Works	260,000.00
	430.191 Uniform Allowance	1,200.00
	430.192 · Payroll Taxes	20,000.00
	430.194 · Unemployment Comp	2,500.00
	430.195 · Workers Comp	20,600.00
	430.196 · Health Insurance	77,000.00
	430.197 · Pension	26,000.00
	430.198 · Disability Insurance	1,000.00
	430.199 · Life Insurance	1,100.00
<b>Total 430.100 · Payroll &amp; Benefits</b>		<b>409,400.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
General Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>430.200 · PW - General Services</b>		
	430.232 · Diesel Fuel	14,000.00
	430.245 · PWD Heating	3,500.00
	430.246 · Operating Supplies	6,000.00
	430.300 · Other Services & Charge	2,500.00
	430.320 · Communication Expense	1,500.00
	430.360 · Utilities	3,300.00
<b>Total 430.200 · PW - General Services</b>		<b>30,800.00</b>
<b>432.000 · Snow &amp; Ice Removal</b>		
	432.317 · Snow/Ice Removal Services	500.00
	432.318 · Snow & Ice Removal-Contracted	19,000.00
	432.245 · Snow/Ice Removal Supplies	25,000.00
<b>Total 432.000 · Snow &amp; Ice Removal</b>		<b>44,500.00</b>
<b>433.000 · Traffic Control</b>		
	433.200 · Traffic Control Supplies	2,000.00
	433.300 · Traffic Control Services	3,500.00
<b>Total 433.000 · Traffic Control</b>		<b>5,500.00</b>
<b>437.000 · Repairs to Tools &amp; Equipment</b>		
	437.246 · Repair Parts and Supplies	14,000.00
	437.374 · Repairs by Outside Services	30,000.00
<b>Total 437.000 · Repairs to Tools &amp; Equipment</b>		<b>44,000.00</b>
<b>438.000 · Main. Roads &amp; Bridges</b>		
	438.246 · Supplies	24,500.00
	438.370 · Other Services & Charges	6,000.00
	438.384 Equipment Rental	3,500.00
<b>Total 438.000 · Main. Roads &amp; Bridges</b>		<b>34,000.00</b>
	441.370 · Cemeteries-Lawn Care	700.00
<b>Total 430.000 · Public Works/Highway General</b>		<b>568,900.00</b>
<b>452.000 · Recreation Programming</b>		
	452.115 · Recreation Instructors	3,500.00
	452.247 · Recreation Supplies	500.00
<b>Total 452.000 · Recreation Programming</b>		<b>4,000.00</b>
<b>454.000 · Park Maint. &amp; Repair</b>		
	454.247 · Supplies & Materials	4,000.00
	454.300 · Other Services & Charges	10,000.00
	454.360 · Utilities	2,600.00
<b>Total 454.000 · Park Maint. &amp; Repair</b>		<b>16,600.00</b>
<b>456.540 · Library Contribution</b>		<b>20,000.00</b>
<b>471.200 - Debt Service - Principal</b>		<b>160,000.00</b>
<b>472.200 - Debt Service - Interest</b>		<b>95,500.00</b>
<b>483.312 · Pension Plan Administration</b>		<b>2,000.00</b>
<b>484.000 · Workers Comp Administration</b>		<b>1,000.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
General Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
486.000	· General Insurance	55,000.00
491.000	- Refund of Prior Year Revenue	
491.430	- Refund of PY Revenues	1,000.00
<b>Total 491.000 - Refund of Prior Year Revenue</b>		<b>1,000.00</b>
492.000	· Transfers - Interfund	
492.301	· Capital Reserve - Twp Office	4,900.00
492.303	· Capital Reserve - PWD Projects	55,000.00
492.304	· Capital Reserve - Highway Projects	57,200.00
492.000	· Transfers - Interfund - Other	-
<b>Total 492.000 · Transfers - Interfund</b>		<b>117,100.00</b>
493.000	· Contingency Fund	545.00
<b>Total Expense</b>		<b>\$ 1,885,885.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
Capital Reserve Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>Assets</b>		
Cap Reserve Acc't - Unrestricted		543,820.00
Equipment - Restricted		276,102.00
<b>Assets as of 1/1/18</b>		<b>\$ 819,922.00</b>
<b>Revenue</b>		
Transfer from GF (PWD Projects)		55,000.00
Transfer from GF (Depreciation)		62,100.00
PA DCNR Grant (Parks & Rec Comp Plan)		30,000.00
CC Vision Partner Grant (Zoning Update)		18,000.00
Sale of Assets		5,000.00
Interest Earnings		7,000.00
<b>Total Revenue</b>		<b>177,100.00</b>
<b>Total Assets</b>		<b>\$ 997,022.00</b>
<b>Expenses</b>		
Equipment Replacement - PWD		-
Equipment Replacement - Office		3,000.00
Shed - PWD		16,100.00
Major Road Repair (eg horse track repair)		15,000.00
Mill Road Bridge Repair		38,000.00
Umble Park Pedestrian Walkway		30,000.00
Planning Projects		-
Zoning Update		10,000.00
Act 537 Plan		10,000.00
MS4		10,000.00
TDR program Update		4,000.00
Official Map Update		4,000.00
Parks & Rec Comprehensive Plan		60,000.00
<b>Total Expenditures</b>		<b>\$ 200,100.00</b>
<b>Assets as of 12/31/18</b>		<b>\$ 796,922.00</b>

**Honey Brook Township  
FY2018 Preliminary Budget  
Land Preservation Fund**

	<b>2018</b>
	<b>PROPOSED</b>
	<b>BUDGET</b>
<b>Assets</b>	
Land Preservation Account	1,073,107.00
<b>Assets as of 1/1/18</b>	<b>\$ 1,073,107.00</b>
<b>Income</b>	
Tax Collections	850,000.00
Interest	3,000.00
<b>Total Income</b>	<b>\$ 853,000.00</b>
<b>Total Assets</b>	<b>\$ 1,926,107.00</b>
<b>Expenses</b>	
Tax Collection Expenses	15,000.00
Land Preservation Payments	500,000.00
Land Preservation - Processing Expenses	40,000.00
Land Preservation Plan - 2018 Update	10,000.00
<b>Total Expenses</b>	<b>\$ 565,000.00</b>
<b>Assets as of 12/31/18</b>	<b>\$ 1,361,107.00</b>



**Honey Brook Township  
FY2018 Preliminary Budget  
Liquid Fuels Fund**

		<b>2018</b>
		<b>PROPOSED</b>
		<b>BUDGET</b>
<b>Assets</b>		
State Aid Fund - Road Improvements		206,422.00
Equipment Allocation - Max		191,558.00
<b>Assets as of 1/1/18</b>		<b>\$ 397,980.00</b>
<b>Ordinary Income</b>		
State allocation		300,000.00
Turnback		13,400.00
Interest		4,000.00
<b>Total Income</b>		<b>\$ 317,400.00</b>
<b>Total Assets &amp; Income</b>		<b>\$ 715,380.00</b>
<b>Expenditures</b>		
Annual Seal Coat (Oil & Chip)		100,000.00
Construction Projects (Park Road)		230,000.00
Construction Project (Morgantown Rd Overlay)		50,000.00
Road Salt		40,000.00
Line Painting		17,500.00
<b>Total Road Work</b>		<b>\$ 437,500.00</b>
<b>PW Equipment Purchase</b>		
2018 Pickup (Replace 2004 GMC)		52,350.00
<b>Total Expenditures</b>		<b>\$ 489,850.00</b>
<b>Assets as of 12/31/18</b>		<b>\$ 225,530.00</b>

**Honey Brook Township  
 FY2018 Preliminary Budget  
 Operating Reserve Fund**

	<b>2018</b>
	<b>PROPOSED</b>
	<b>BUDGET</b>
<b>Fund Balance as of 1/1/YY</b>	\$ 355,752.00
<b>Ordinary Income</b>	
Interest	3,500.00
<b>Total Income</b>	\$ 3,500.00
<b>Expenses</b>	
<b>Total Expenses</b>	\$ -
<b>Fund Balance as of 12/31/18</b>	\$ 359,252.00

**Honey Brook Township  
FY2018 Preliminary Budget  
Recreation Fund**

	<b>2018</b>	
	<b>PROPOSED</b>	
	<b>BUDGET</b>	
<b>Assets</b>		
Recreation Fund	58,340.00	
<b>Assets as of 1/1/YY</b>	\$ 58,340.00	
<b>Income</b>		
Interest Earnings	600.00	
<b>Total Income</b>	\$ 600.00	
<b>Total Assets</b>	\$ 58,940.00	
<b>Expenses</b>		
Project Expenses	-	
<b>Total Expenses</b>	\$ -	
<b>Assets as of 12/31/18</b>	\$ 58,940.00	