

**HONEY BROOK TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2017- 14**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
HONEY BROOK TOWNSHIP, CHESTER COUNTY,  
PENNSYLVANIA, ADOPTING A PERSONNEL POLICY  
AND EMPLOYEE HANDBOOK FOR HONEY BROOK  
TOWNSHIP EMPLOYEES**

WHEREAS, Honey Brook Township is a Second Class Township in the Commonwealth of Pennsylvania governed by the Second Township Code; and

WHEREAS, the Pennsylvania Second Class Township Code, Article VI, Section 607, charges Supervisors with the governance of the Township, the authority to employ persons as may be necessary for the general conduct of Township business, and to provide for the organization and supervision of persons so employed; and

WHEREAS, the Board of Supervisors believes it is essential to the proper operation of the government of Honey Brook Township, as well as to assure employees of fair treatment and consistency, that the Personnel Policy and Employee Handbook (the "Handbook") attached hereto as Exhibit A be adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Honey Brook Township that the Personnel Policy and Employee Handbook attached hereto as Exhibit A is hereby adopted.

FURTHER RESOLVED, that copies of the attached Handbook shall be distributed to all employees of the Township of Honey Brook.

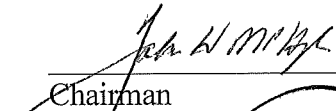
FURTHER RESOLVED, that the Handbook and policies contained therein shall take effect January 1, 2018.

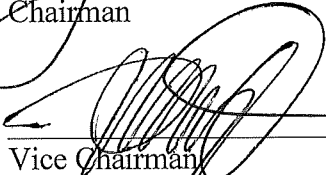
FURTHER RESOLVED, that if any provision, sentence, clause, section, or part of this Resolution shall for any reason be found to be unconstitutional, illegal or invalid, such determination shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Resolution, and it is hereby declared to be the intent of the Board of Supervisors of Honey Brook Township that this Resolution would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part not been included herein.


FURTHER RESOLVED, that all Resolutions or parts of Resolutions inconsistent with this Resolution are hereby superseded.

RESOLVED, by the Board of Supervisors of Honey Brook Township, Chester County, Pennsylvania this 8<sup>th</sup> day of November, 2017.

BOARD OF SUPERVISORS OF  
HONEY BROOK TOWNSHIP,  
CHESTER COUNTY, PENNSYLVANIA

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Vice Chairman


  
\_\_\_\_\_  
Member

Attest:   
\_\_\_\_\_  
Secretary



CERTIFICATE

I hereby certify that the foregoing is a true and accurate copy of a Resolution of the Board of Supervisors of Honey Brook Township, Chester County, Pennsylvania, which was fully adopted at a public meeting held pursuant to notice as required by law on the 8th day of November, 2017.

  
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Secretary of Honey Brook Township

Dated: November 8, 2017