

Honey Brook Township  
Board of Supervisors Workshop Approved Minutes  
Thursday, December 7, 2017

**Call to Order at 7 p.m.**

John McHugh called the Honey Brook Township Board of Supervisors workshop meeting to order at 7 p.m. Also attending were Supervisors Travis Stacey and Tracy Olsen; Steve Landes, Township Manager; and Mike Reinert, Township Engineer.

1. **Announcement:** John McHugh reported that the Board met in Executive Session immediately before this meeting to discuss the conditional use application from Troy Stacey and also personnel matters.
2. **Siting of Category 4 Casinos:** Steve Landes reported that PA ACT 42 of 2017 authorized the licensing of ten (10) category 4 casinos within the Commonwealth. A Category 4 casino could operate between 300-750 slot machines plus up to 50 table games. This act also gives municipalities the option to prohibit the siting of these "mini-casinos" within their boundaries. The Township only has until next week's meeting to adopt a resolution to opt out and forward a copy of the resolution to the PA Gaming Control Board that must be received no later than December 31, 2017.

Following discussion, the Board instructed the Manger to prepare a Resolution for the Boards consideration at the December 13<sup>th</sup> meeting.

3. **Escrow for the Gooseberry Lane & South Birdell Road Intersection Improvement:** The Supervisors discussed Elam King's request to have his financial security for improvements to this intersection released even though the work has not been completed. The work, which consists of paving an area where Gooseberry Lane intersects S. Birdell Road is the responsibility of Troy Stacey to complete. Once completed the financial security that he posted for this work will be released.
4. The Board of Supervisors reviewed and discussed the December 13, 2017 draft meeting agenda and the Reorganization & Regular meeting agenda for Tuesday, January 2, 2018.
5. **Sidewalk from Umble Park along Suplee Road to the Borough:** Steve Landes reported that he and Mike Reinert were going to walk the Township's portion of this project to determine whether the alignment adjacent to Suplee Road that the Borough will use or an off-road path across the Church property is best. Chris Falencki who is the Borough's engineer will be preparing the bid for both the Township and Borough projects.
6. Jim Henry, who is a resident on Icedale Road, attended the meeting to offer his help to the Township to preserve historic resources. During discussion the recommendation in the 2015 Multi-Municipal Comprehensive Plan were reviewed as well as programs that are offered in other communities to highlight their resources to the residents. The Supervisors asked Jim to review the list of historic resources in the Township that was compiled by the County to determine whether they still exist and also asked Jim to explore the possibility of conducting interviews with long time residents and / or offering a historic program in cooperation with the Recreation and Parks Board.

The Supervisors agreed that the they are not looking at the formation of a historic or architectural committee.

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Steve Landes stated that Kristy Deischer-Eddy will provide Jim with the County's inventory of historic structures in the Township.

7. Bid Results: Steve Landes reported the results for the diesel fuel and snow plowing bids that were opened on the morning of Dec 6<sup>th</sup>. Following discussion:
  - a. John McHugh made a motion to award the bid for winter 2017 – 18 snow removal to Will's Property Maintenance who is the low bidder at the hourly rates specified in the bid, seconded by Tracy Olsen and unanimously approved.
  - b. John McHugh made a motion to award the bid for Diesel fuel to Reilly and Sons Inc. who is the low bidder at the per gallon rate specified in the bid, seconded by Tracy Olsen and unanimously approved.
8. Kennel Task Force Recommendations: Melissa Needles who is a member of the Task Force summarized the Task Force recommendations that were approved at their last meeting. The next steps are for the Board of Supervisors to direct the Solicitor to prepare the necessary zoning ordinance amendment to incorporate the recommendations and then to present the amendment to the Board for a public hearing and enactment.
9. Zoning Update Consultant Request: Steve Landes reviewed a request that he received from the Brandywine Conservancy for an extra \$5,000 each from the Township and Borough as compensation for their consulting services due to additional work encountered to date. It was noted that the Township share approved for this project after reimbursement from the County grant is \$9,000. Following discussion, Tracy Olsen moved to deny the Brandywine Conservancy request for added funding, seconded by Travis Stacey and unanimously approved.
10. PA Department of Conservation and Natural Resources Grant Award: Steve Landes reported that the Township was awarded a matching grant in the amount of \$30,000 from this highly competitive grant program. The grant will be used to complete the Township's first Comprehensive Recreation, Parks, Open Space and Greenway Plan. The Township \$30,000 share for this project is included in the 2018 Capital Budget that is on the Board's agenda for approval next week.

The initial steps in this process include executing all documents necessary with the Commonwealth for the grant and the preparation of a Request for Proposals to secure the needed consulting services to complete the plan. The Recreation and Parks Board will serve as the Study Committee for this project.

11. Eversmeyer Dispute: John McHugh reported that he contacted Doug Eversmeyer to see what he could do to lessen or eliminate the tension between him and the neighboring Schmidts that has been going on for years. At John's request Steve Landes showed the Board the most recent complaint filed by Mr. Eversmeyer against the Schmidt's for allegedly violating Township rules and regulations. Steve Landes reported that he has not responded to the complaint because it appears to be a compilation of previous complaints that were submitted and already investigated and resolved or dismissed as invalid.

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12. Elected Officials Swearing in Ceremony: Steve Landes reported that District Judge Cabry will again use the Township Building to conduct a swearing in ceremony for elected officials in his district that won the recent election. The ceremony begins at 10AM and is expected to conclude by 11:30 AM.

13. Honey Brook Community Library: Steve Landes reported that the Township received a Thank You letter from the Library for the Township Supervisors continued financial support for the library.

14. Any Other Business

Adjourn: There being no additional business to be brought before the Board of Supervisors the meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Steven C. Landes, Township Manager / Secretary