

Honey Brook Township
Board of Supervisors
February 14, 2018 Regular Meeting Approved Minutes

The Regular meeting of the Board of Supervisors was called to order by Chairman Tracy Olsen at 7:02 pm with the pledge to the flag. Also present were Supervisors John McHugh and Travis Stacey, Township Engineer Mike Reinert, Township Manager Steve Landes, and Solicitor Chris Hartman.

Announcements

In accordance with Resolution 2-2012, it was announced that Scott Stilson, Vincent Drive, was videotaping the meeting.

Appointments

1. John McHugh made a motion, seconded by Travis Stacey, to appoint Gary McEwen as the Vacancy Board Chair with the term of office ending on December 31, 2018. All in favor. Motion carried.
2. Travis Stacey made a motion, seconded by John McHugh, to accept the resignation of Leslie Siebert from the Planning Commission and appoint Levi Kauffman, 520 Beaver Dam Road, to fill the unexpired term ending December 31, 2021. All in favor. Motion carried.
3. John McHugh made a motion, seconded by Travis Stacey, to appoint Eric Fuhrmann of Technicon Enterprises to the Western Chester County Regional Uniform Commercial Code Board of Appeals. All in favor. Motion carried.

Consent Agenda

Travis Stacey made a motion, seconded by John McHugh, to approve the following consent agenda:

1. Approve the Board of Supervisors Minutes of the January 2, 2018 Reorganization and Regular Business Meeting.
2. Accept the Land Preservation Committee Minutes of January 16, 2018.
3. Accept the Planning Commission Minutes of January 25, 2018.
4. Accept the Park & Recreation Board Minutes of January 18, 2018.
5. Accept the Trail Committee Minutes of January 11, 2018.
6. Accept the December 2017 and January 2018 Financial Reports.
7. Accept the January 2018 Zoning and Building Report submitted by Technicon.
8. Accept the December 2017 and January 2018 PA State Police Reports.
9. Accept the January 2018 Manager's Report.

All in favor. Motion carried.

Departmental Reports

1. Don Johnson, Public Works Director: Don Johnson stated that there have been 500 tons of salt purchased & 400 used already. The ice storms take a lot of material. Otherwise, we're patching a few potholes. We might be able to start back on Park Road soon.

2. Kristy Deischer-Eddy, Administrative Assistant: The Honey Brook Community Partnership met yesterday morning. A meet and greet for businesses to network will be held in late April. At that same meeting, some monies will be given out to non-profits that have a particular project or need as presented to the Partnership. Applications will be collected and a decision made as to which ones will receive the monies. A scholarship has been set up at Twin Valley High School for a senior in either the Township or the Borough. Applicants will fill out an application at the school, who will forward them to the partnership for review. The scholarships will be awarded on May 24. The workshop being co-presented with Louise Wennberg at the PSATS convention has been scheduled for 2:45 pm on Tuesday, April 24. The topic is Addressing best management practices.

I have been in touch with Brenda from PRINT, the company who did the Township map most recently. We discussed how we can go about proceeding with a joint map with the Borough. She will send a packet of information to both us and the Borough. Tracy Olsen stated that there are great things coming from the Partnership.

3. Steve Landes, Township Manager: The Zoning Update Task Force (ZUTF) is a joint task force between the Borough and the Township to redraw the zoning map and update the Zoning code. Brandywine Conservancy is now finalizing a preliminary draft.

There will be a special meeting on April 5th, open to everyone. If you want to learn more about what's been done, what it means to you, and have questions answered, come to that meeting on April 5 at 6:00 pm. John Theilacker will be there; he has done most of the writing. The new zoning map and regulations will likely take effect in June of this year.

4. Land Preservation Committee: Steve Landes stated that the next meeting is Tuesday March 20. There will be a presentation to the Supervisors at that meeting and discussion of the Land Preservation Plan update.

5. Park & Recreation Committee: nobody from the committee was present. Kristy Deischer-Eddy stated that the youth programs are being discussed for the summer—tennis and the half-day camp. Details are being worked on.

John McHugh mentioned that other municipalities have a page for the Western Chester County Council of Governments; we need a picture for our website.

6. Planning Commission: Mike Reinert stated that there are zoning amendments to discuss at the next meeting; that will be the bulk of it. There is also a variance application and a Planning Module application. Bob Witters asked what the variance application was about. Mike Reinert stated that it's a subdivision on the property of Christian and Barbara Fisher, Cambridge Road.

Open Forum

None.

Public Hearing

The hearing was turned over to solicitor Chris Hartman at 7:15 pm for Conditional Use hearing 2018-1, application of Daniel Kauffman to operate a kennel at 1815 Beaver Dam Road. A court reporter duly recorded the proceedings.

After the testimony was completed, Travis Stacey made a motion, seconded by John McHugh, to approve the conditional use. All in favor. Motion carried.
The hearing was concluded at 7:38 pm.

New Business

1. Elmer Beiler Minor Subdivision Plan, Compass Road (TPN 22-9-19).

Kevin Witmeyer was present on behalf of the applicant. The subject property is southwest of the intersection of Compass and Mount Pleasant Road. The applicant is subdividing off 12.5 acres from current 75 acres. There is a dwelling and barn currently on the property.

The new lot will have a dwelling and stormwater infiltration bed. To date, the Sewage module and NPDES permit are in process. PennDOT is not interested in any additional right-of-way (ROW), and the applicant has received the Highway Occupancy Permit (HOP) for the driveway.

Mike Reinert stated that the Planning Commission did review the plan at their meeting and recommend final plan approval.

John McHugh made a motion, seconded by Travis Stacey, to grant conditional final plan approval for the Elmer Beiler subdivision, provided the applicant satisfies all comments in the Township Engineer's review letter dated January 10, 2018. All in favor. Motion carried.

2. Travis Stacey made a motion, seconded by John McHugh, to approve the payment of all invoices prepared by the Treasurer. All in favor. Motion carried.
3. John McHugh made a motion to adopt Resolution 2018-6, that authorizes the purchase of a 2018 Ford F-250, SD Super Cab Lariat from New Holland Auto Group in the amount of \$42,605 under the terms of a COSTARS contract. All in favor. Motion carried.
4. Travis Stacey made a motion, seconded by John McHugh, to authorize the Township Manager to dispose of a 2004 GMC Pickup truck using either an electronic bidding site or trade-in whichever is greater. All in favor. Motion carried.
5. John McHugh made a motion, seconded by Travis Stacey, to authorize the Township Manager to prepare specifications and receive bids or COSTARS quotes for the Public Works Department's annual material and supply requirements and then deliver award recommendations to the Board. All in favor. Motion carried.
6. Travis Stacey made a motion, seconded by John McHugh, to approve a financial security release in the amount of \$1,512.50 for the Jonas Fisher stormwater plan recommended by Technicon. All in favor. Motion carried.

Old business.

None.

Open forum.

Tracy Olsen recognized Rob Esposito, our Emergency Management Coordinator, who was present at the meeting.

Adjourn

John McHugh made a motion, seconded by Travis Stacey, to adjourn the meeting. All in favor. Meeting adjourned at 7:46 pm.

Respectfully submitted,

Kristy J. Deischer-Eddy, Recording Secretary

Upcoming Meetings: *All meetings are held in the Township Administration Building, 500 Suplee Road beginning at 7:00 p.m. unless noted. Dates and times are subject to change*

February 15	Recreation and Parks Board at 7:30 p.m.
February 22	Planning Commission
March 8	Board of Supervisors Workshop
March 8	Trail Study Committee
March 14	Board of Supervisors Regular Business
March 15	Recreation and Parks Board