

Honey Brook Township
Board of Supervisors
March 14, 2018 Regular Meeting Approved Minutes

The meeting was called to order at 7:04 pm by Chairman Tracy Olsen with the pledge to the flag. Also present were Supervisors John McHugh and Travis Stacey, Township Manager Steve Landes, Township Engineer Mike Reinert, and Solicitor Chris Hartman.

Announcements

In accordance with Resolution 2-2012, it was announced that Scott Stilson, Vincent Drive, is videotaping tonight's meeting.

Consent Agenda: Travis Stacey made a motion, seconded by John McHugh, to approve the following consent agenda:

1. Approve the Board of Supervisors Minutes of the February 8 Workshop and February 14, 2018 Regular Business Meeting.
2. Accept the Planning Commission Minutes of February 22, 2018
3. Accept the Recreation and Parks Board Minutes of February 15, 2018
4. Accept the Trail Committee Minutes of March 8, 2018
5. Accept the February 2018 Financial Reports
6. Accept the February 2018 Zoning and Building Report submitted by Technicon.
7. Accept the February 2018 PA State Police Report.
8. Accept the February 2018 Manager's Report

All in favor. Motion carried.

Departmental Reports

1. Don Johnson, Public Works Director: Don stated that with the last few storms [Riley, Quinn], we were lucky that only had a few limbs come down. If the weather breaks soon, we should be good with the remaining salt we have on hand. We still have to sweep the developments of the anti-skid and then get ready for spring maintenance.
2. Kristy Deischer-Eddy, Administrative Assistant: Kristy stated that the Honey Brook Community Partnership met this week and heard from four community organizations with their pitches for the grants, which will be awarded at the Social on Thursday, April 26. Other organizations have an opportunity to make their presentations to the Partnership at the April meeting.
3. Steven Landes, Township Manager: Steve stated that there are two planning items to discuss. Tomorrow night, the Zoning Update Joint Task Force committee is meeting for the final time here at the Township building to discuss the Zoning Ordinance and Zoning Map. After that, there is a meeting on Thursday, April 5 at 6:00 pm to allow those who haven't been involved in the process to learn about the potential changes to their propert(ies). This has been a long time in the making.

The other item you will see on the agenda tonight: the Intermunicipal agreement between the Township and the Borough goes back to the Multi-Municipal Comprehensive Plan and how we will implement the updated zoning. It's an agreement that will be advertised for enactment at the next meeting.

4. Land Preservation Committee (LPC): nobody from the LPC was present. Steve Landes stated the next meeting is March 20. Two large items on the agenda are the annual report to the Board of Supervisors of what accomplished last year and the Land Preservation Plan Update.
5. Recreation and Parks Board: nobody from the Board was present. Kristy Deischer-Eddy stated that the Board will discuss summer items at their meeting tomorrow night. They have submitted a survey that will be published in the newsletter. The Board is looking to get feedback from the community about what types of bus trips are of interest. The top three vote-getters will be researched. Lastly, the Community Garden agreement paperwork has been submitted to the Chester County Food Bank. The seedlings will be ready for pickup on March 24. Think Spring!
6. Planning Commission (PC): Mike Reinert stated that there are two items on the agenda for the upcoming PC meeting. One is a variance application and the other is a continued discussion of the Zoning Ordinance draft.

Steve Landes stated that we hope there will be final comments from the PC about the Zoning Update.

Bob Witters, Dogwood Drive, asked about the Board of Supervisors accepting their minutes. Does that mean the PC doesn't have to at their meeting? Steve Landes stated that the PC approves their minutes at their meetings.

Kristy Deischer-Eddy stated that the Board is accepting the draft minutes.

Open Forum

None.

New Business

1. John McHugh made a motion, seconded by Travis Stacey, to (approve the payment of all invoices prepared by the Treasurer. All in favor. Motion carried.
2. Travis Stacey made a motion, seconded by John McHugh, to authorize the Solicitor to advertise ordinance #193-2018, approving an intermunicipal agreement with Honey Brook Borough to implement the 2015 multi-municipal comprehensive plan for action at the April meeting. All in favor. Motion carried.

3. Motion to (support / take no position / not support) the Deck Craft (Ike Fisher) Variance Application #2018-1, Tax Parcel Number 22-6-52.

Mike Reinert stated that this application is to construct a 3,000 square foot building and expand his driveway. His existing impervious is already over the allowed percentage. This variance request is to bring him into compliance with what exists and to proceed with his proposed expansion. The PC voted to support this application provided that there is stormwater management, which will be part of the application process.

John McHugh made a motion, seconded by Travis Stacey, to support Variance Application 2018-1 by Ike Fisher. All in favor. Motion carried.

4. Motion to (support / take no position / not support) the Christian Fisher Variance Application #2018-2, TPN 22-7-83.

Mike Reinert stated that this application is for a proposed subdivision of the property with existing structures on it. The four relief items are listed on your memo: for minimum lot line side lot, shed within setback, impervious coverage 7% on Lot 1 for Rural Occupation, within setback for barn. Where the proposed lot line is shown is to keep the driveway as is without the need for documenting a driveway easement, so there is a reason for it being there. The PC took a position of support for the application.

Travis Stacey made a motion, seconded by John McHugh, to support variance application 2018-2 by Christian Fisher. All in favor. Motion carried.

5. John McHugh made a motion, seconded by Travis Stacey, to adopt Resolution 2018-7, submitting the Beiler Sewage Planning Module (22-9-19) to the PA Department of Environmental Protection. All in favor. Motion carried.
6. Travis Stacey made a motion, seconded by John McHugh, to adopt Resolution 2018-8, submitting the Melvin Stoltzfus Sewage Planning Module (22-3-50) to the PA Department of Environmental Protection. All in favor. Motion carried.
7. John McHugh made a motion, seconded by Travis Stacey, to adopt Resolution 2018-9, authorizing that the Director of Public Works and Manager to purchase aggregate and asphalt product through a COSTARS or PennDOT contract from New Enterprise Stone & Lime Co., Inc. All in favor. Motion carried.
8. Travis Stacey made a motion, seconded by John McHugh, to accept the offer from Pleasant View Welding to extend the Township's plan review deadline to June 13, 2018. All in favor. Motion carried.

Open Forum

None.

Adjourn

Travis Stacey made a motion, seconded by John McHugh, to adjourn the meeting. All in favor.
Meeting adjourned at 7:20 pm.

Respectfully submitted,

Kristy J. Deischer-Eddy, Recording Secretary

Upcoming Meetings: *All meetings are held in the Township Administration Building, 500 Suplee Road beginning at 7:00 p.m. unless noted. Dates and times are subject to change*

March 15	Zoning Update Joint Task Force Final Meeting
March 15	Recreation and Parks Board at 7:30 p.m.
March 20	Land Preservation Committee Meeting and Annual Report to Supervisors
March 22	Planning Commission
April 5	Proposed New Zoning Ordinance Presentation at 6:00 p.m. plus Question / Answer Session
April 5	Board of Supervisors Workshop
April 11	Board of Supervisors Regular Business
April 12	Trail Study Committee