

Honey Brook Township
Board of Supervisors Workshop Minutes
Thursday, May 3, 2018

Call to Order at 6 p.m.

Tracy Olsen called the Honey Brook Township Board of Supervisors workshop meeting to order at 7 p.m. Also attending were Supervisors Travis Stacey and John McHugh; Steve Landes, Township Manager; and Mike Reinert, Township Engineer.

1. Mill Road Bridge Improvement: Mike Reinert reported that the bid specifications have already been sent to six contractors. The bids are due on June 7th and will be opened at the workshop meeting. The specification ask the contractors to bid the repair two ways: one is a basic repair and the other is designed to be a longer lasting solution.
2. The Board of Supervisors reviewed and discussed their May 9, 2018 draft meeting agenda.
3. Sidewalk Project: The proposed sidewalk project from the Gateway Baptist Church driveway to James Umble Park hit a snag when the Pastor's son informed me that the church will not grant the Township an easement across their property. There was no reason for this about face except that they want the Township to keep it in the right-of-way. Due to this change, the project will likely be more involved and time consuming because of possible environmental permitting because of the roadside ditch. So the Borough isn't delayed with construction of their portion of the walk from the church to Horseshoe Pike, Technicon will take over the design services needed by the Township.
4. Land Preservation Committee: The Supervisors were reminded that the Committee will present their annual report to the Board of Supervisors at the Committee's regular meeting on Tuesday, May 22 at 7 p.m. This date is a week later than the usual schedule because of primary election day.
5. Act 537 Plan: Fred Ebert, Ebert Engineering will examine the effect of adding the Honey Brook Golf Club into the Plan's service area. He is expected to report the effect of this addition together with the status of the entire plan at the June Workshop meeting.
6. I reported that bids were opened for three contracts for the Public Works Department. A summary of all bids received together with my recommendations is attached. Following review of the bid tabulation:
 - a. John McHugh moved to award the bid for Road Seal Coat to the low bidder, Asphalt Industries in the amount of \$1.230 per square yard. Seconded by Tracy Olsen and unanimously approved.
 - b. John McHugh moved to award the bid for Traffic Line Painting to the only bidder, Alpha Space Control in the amount of \$0.0995 per linear foot for double yellow lines and \$0.05 per linear foot for single white lines. Seconded by Tracy Olsen and unanimously approved.
 - c. John McHugh moved to award the bid for Equipment Rental to the only bidder, Robert R. Pearson Inc. for the following equipment at the hourly rate listed: Roller \$35.00; Excavator with operator \$150.00; Excavator without operator \$100.00; Skid Loader 100.00; Paver with operator \$250.00. Seconded by Tracy Olsen and unanimously approved.

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7. Proposed False Fire Alarm Ordinance: A draft ordinance was distributed for review. The ordinance was prepared because the Honey Brook Fire Chief had asked Travis what could be done to discourage repeated false alarms. The ordinance was reviewed together with sample fees for violation. Following discussion, the Supervisors instructed the Manager to add this item to the May 9th agenda for authorization of advertising that enactment could take place at the June meeting.
8. Proposal for a Public Works Cooperative Agreement with Caernarvon Township, Lancaster County: This is a proposed formal agreement to share manpower and equipment for road work and snow plowing when resources are available. The Public Works Director in each Township would coordinate the sharing. Following discussion, the Supervisors directed the Manager to add this item to Wednesday's agenda.
9. John McHugh questioned the Board is they wanted to move forward with Scott Stilson's idea to live stream the regular meeting each month. Following discussion, the Supervisors agreed to move forward and accept Scott's offer to live stream the meetings.

Adjourn: There being no additional business to be brought before the Board of Supervisors the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Steven C. Landes
Township Manager / Secretary