

Honey Brook Township  
Board of Supervisors Approved Workshop Minutes  
Thursday, June 7, 2018

**Call to Order**

Tracy Olsen called the Honey Brook Township Board of Supervisors workshop meeting to order at 7 p.m. Also attending were Supervisors Travis Stacey and John McHugh; Steve Landes, Township Manager; Chris Hartman, Township Solicitor; and, Mike Reinert, Township Engineer.

**New & Old Business**

1. Mill Road Bridge Bid Opening: Mike Reinert open bids submitted by two bidders, Nupump Corporation of Malaga, NJ and Mar-Allen Concrete Products, Inc. of Ephrata, PA as follows:

Mar-Allen	Alternate No. 1	\$58,700	Alternate No. 2	\$54,685
Nupump	Alternate No. 1	no bid	Alternate No. 2	\$99,200

Mike Reinert will review the bids and make his award recommendation to the Supervisors at the Wednesday, June 13<sup>th</sup> meeting.

2. Doug Eversmeyer, 135 Mount Pleasant Road: Attorney Bruce Laverty addressed the Board of Supervisors to summarize the complaints that Mr. Eversmeyer has lodged against his neighbors Terry and Carmella Schmidt including his perceived violations of the building, zoning, noise and property maintenance codes. Mr. Laverty distributed a box with copies of various complaints, code sections, correspondence, etc. plus photos to demonstrate Mr. Eversmeyer's grievances to the Supervisors, Solicitor, Engineer and the undersigned. Mr. Laverty asked the Township to enforce the ordinances to resolve the violations by the Schmidt's.

Chris Hartman stated that the Township will review the information presented, conduct follow-up investigation and take appropriate action for violation(s) if any. Chris Hartman will report the Township's findings and actions to Attorney Laverty.

3. Draft Zoning Ordinance Accessory Dwelling / Apartment Regulations: Chris Hartman presented revised Accessory Dwelling / Apartment Regulations for inclusion in the draft zoning ordinance that the Supervisors requested at their prior meeting. Following discussion, the Supervisors approved the new draft as prepared by the Solicitor.

The Manager reported that the Supervisors will be asked to schedule a public hearing and a vote on enactment at the Supervisor's September meeting. This schedule will allow sufficient time to review all comments received during the review period which will end in early August. The County grant also requires the Township to enact the ordinance no later than September 31<sup>st</sup> or lose the grant assistance for this update.

4. The Board of Supervisors reviewed and discussed their June 13, 2018 draft meeting agenda.
5. Sidewalk from the Gateway Baptist Church driveway to James Umble Park: Mike Reinert is in the process of investigating what permits are needed if any to construct the sidewalk between the road and the drainage ditch. He is also reviewing potential sidewalk construction options.
6. Act 537 Plan Update by Ebert Engineering: Tara Bernard distributed an "Existing and Future Sewer Service Areas" plan which she reviewed with the Supervisors. The plan depicted several new sewer service areas including the Honeybrook Golf Course, Brandywine Estates subdivision and an area along Dampman Road. The Supervisors agreed that all these areas should be included.

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7. Request for Proposals: John McHugh moved to direct the Manager to issue a Request for Proposals to consultants who can provide the services needed to prepare a Comprehensive Recreation, Park, Open Space and Greenway Plan, seconded by Tracy Olsen and unanimously approved.
8. Study Committee: Tracy Olsen moved to direct the Manager to form a study committee that will work directly with the Consultant during the next 12 to 18 months to prepare a Comprehensive Recreation, Park, Open Space and Greenway Plan, seconded by Travis Stacey.

During discussion the Manager stated that the core of the Study Committee will be the Manager and the Parks and Recreation Board. Others from the community will be invited such as a representative from the Honey Brook business community, planning commission; Plain Sect, and from the school district to name a few.

Following discussion, the motion was unanimously approved.

9. Veterans Day Ceremony: John McHugh reported that he is continuing to work with representatives from the Borough and Tel Hai to hold a combined Sunday, November 11th event at Tel Hai.

Bob Witters noted that the room where the event is scheduled is also used for weekly Church service so the timing is important.

10. MuniLogic Software: The Manager reported that after a hands-on review by and discussion with Kristy, he does not believe that this software package will deliver sufficient benefit to justify the expense. The Supervisors instructed the Manger to inform Carroll Engineering that the Township will not purchase the software.
11. Land Preservation Committee's Annual Report to the Supervisors: Tracy Olsen and Travis Stacey summarized the Committee's report for John McHugh who was not able to attend. The Supervisors also discussed the Land Preservation Plan Update that is currently underway and the Land Preservation program in general.
12. Other Business: Tracy Olsen questioned Mike Reinert why the State is requiring Troy Stacey to perform a hydrologic study when he proposes to handle all sewage with a holding tank. Mike Reinert recommended that Troy's consultant submit this question together with information about the holding tank and maintenance schedule to PA Department of Environmental Resources which may result in the requirement being dropped.

Adjourn: There being no additional business to be brought before the Board of Supervisors the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Steven C. Landes  
Township Manager / Secretary