

Honey Brook Township  
Board of Supervisors  
November 14, 2018 Regular Meeting Agenda

Call to Order at 7:00 p.m.

Pledge to the Flag

Announcements

Consent Agenda

1. Approve the Board of Supervisors Minutes of the October 4 and 10, 2018 Meetings.
2. Accept the Trail Committee Minutes of October 11, 2018
3. Accept the Planning Commission Minutes of October 25, 2018
4. Accept the October 2018 Financial Reports
5. Accept the October 2018 Zoning and Building Report submitted by Technicon.
6. Accept the October 2018 Manager's Report
7. Accept the October 2018 PA State Police Incident Reports

Departmental Reports

1. Don Johnson, Public Works Director
2. Kristy Deischer-Eddy, Administrative Assistant
3. Steven Landes, Township Manager
4. Land Preservation Committee
5. Recreation and Parks Board
6. Planning Commission

Open Forum

1. Presentation by Peter Barsz, Township Treasurer: 2019 Budget Highlights
2. Other

New Business

1. Motion to (approve / not approve) the 2019 Preliminary Budget for all Funds and direct the Manager to make the Budget available for public inspection.
2. Motion to (approve / not approve) the payment of all invoices prepared by the Treasurer.
3. Stephen and Lavina Stoltzfus Presentation  
Motion to (grant / not grant) conditional final plan approval provided the applicant satisfies all comments in the Township Engineer's review letter dated October 31, 2018
4. Motion to (award / not award) the bid to the low bidder Will's Property Maintenance LLC or equipment with operator to assist the Township with snow and ice removal at direction of the Public Works Director.
5. Motion to (appoint / not appoint) Ray Shafer, 280 Glen Loch Drive to fill an unexpired term on the Parks and Recreation Board due to the resignation of Allen Hartz with the term to end December 31, 2019.

6. Motion to accept the time extension granted by Mobile Realty 3, LLC in an October 11, 2018 letter allowing the Township an additional forty-five days from November 12<sup>th</sup> to commence hearings on the conditional use and variance applications.
7. Motion to accept the time extension granted by Mobile Realty 3, LLC in a November 9, 2018 letter allowing the Township until January 31, 2019 to commence hearings on the conditional use and variance applications.
8. Motion to (authorize/ not authorize) the Solicitor to advertise a public hearing to be held during the Board of Supervisors January 7, 2019 meeting at 7 p.m. for the conditional use application submitted by Mobile Realty 3, LLC, to expand the existing Mobile Home Park use at Brandywine Terrace.
9. Motion to (authorize / not authorize) the Solicitor to advertise the Township's intent to enter into an agreement with Barbacane Thornton & Company to complete the Township's 2018 Audit.
10. Motion to accept the time extension granted by PennTerra Engineering, Inc. in a November 5, 2018 letter allowing Technicon until November 30, 2018 to issue comments on the Honeybrook Estates - Preliminary/Final Subdivision and Land Development Plan.
11. Motion to (enter / not enter) into a 5-year agreement with the Brandywine Valley Society for the Prevention of Cruelty to Animals.
12. Motion to (approve / not approve) a financial security release recommended by Technicon for
  - a. Solomon Zook, 167 Rock Road in the amount of \$12,751.95 for storm water improvements.
  - b. Riehl LLC, 96 Westbrooke Drive in the amount of \$32,927.39 for land development site improvements.

13. Other New Business

Old Business

Open Forum

Adjourn

Upcoming Meetings: *All meetings are held in the Township Administration Building, 500 Suplee Road beginning at 7:00 p.m. unless noted. Dates and times are subject to change*

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| Nov 20 | Land Preservation Committee   |
| Nov 28 | Study Committee for the Comprehensive Recreation, Parks, Open Space and Trails Plan (6:30 p.m.) |
| Dec 6  | Board of Supervisors Workshop Meeting   |
| Dec 12 | Board of Supervisors Regular Business   |
| Dec 13 | Planning Commission   |