

Honey Brook Township  
Board of Supervisors  
December 12, 2018 Regular Meeting Agenda

Call the Meeting to Order – 7:00 PM

Pledge to the Flag

Announcements

Special Recognition

The Board will recognize the following individuals who provided extraordinary service to the community.

- Honey Brook Township Planning Commission members

Consent Agenda

1. Approve the Board of Supervisors Minutes of the November 8<sup>th</sup> Workshop and the November 14<sup>th</sup> Regular Business Meeting.
2. Accept the Parks and Recreation Board Minutes of November 28, 2018
3. Accept the Recreation Comprehensive Plan Study Committee Minutes of Sept. 5 and Nov. 28, 2018
4. Accept the Land Preservation Committee Minutes of November 20, 2018
5. Accept the November 2018 Township Manager's Report
6. Accept the November 2018 Financial Report.
7. Accept the November 2018 Zoning and Building Report submitted by Technicon.
8. Accept the November 2018 PA State Police Report.

Departmental Reports

1. Don Johnson, Director of Public Works
2. Kristy Deischer - Eddy, Administrative Assistant
3. Steven Landes, Township Manager
4. Land Preservation Committee
5. Parks and Recreation Board
6. Planning Commission

Open Forum

New Business

1. Motion to (approve / not approve) the 2019 Budget for all Township Funds.
2. Motion to (adopt / not adopt) a Resolution to set the 2019 real estate tax rate at 0.98 mills.
3. Motion to (adopt / not adopt) a Resolution that establishes fees and charges effective January 1, 2019.
4. Motion to (adopt / not adopt) a Resolution that establishes compensation rates for Township employees.
5. Motion to (approve / not approve) the payment of all invoices prepared by the Treasurer.
6. Motion to (adopt / not adopt) a Resolution to accept the ASA application submitted by Susan Springsteen and have it recorded.
7. Motion to (authorize / not authorize) the Solicitor to advertise a public hearing to be held during the Board of Supervisors January 7, 2019 meeting at 7 p.m. for the conditional use application submitted by Amos and Elizabeth Kauffman to permit construction of a play area in the Zone 2 Riparian Buffer.
8. Motion to accept the time extension granted by Mobile Realty 3, LLC in a December 6, 2018 letter allowing the Township until February 28, 2019 to commence hearings on the conditional use and variance applications.

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9. Motion to (authorize/ not authorize) the Solicitor to advertise a public hearing to be held during the Board of Supervisors February 13, 2019 meeting at 7 p.m. for the conditional use application submitted by Mobile Realty 3, LLC, to expand the existing Mobile Home Park use at Brandywine Terrace.
10. Motion to (adopt / not adopt) a Resolution to adopt and submit to PA DEP for its approval the Sewage Facilities Planning Module submitted by Troy Stacey.
11. Motion to (authorize / not authorize) the Solicitor to advertise an ordinance amending Chapter 5 of the Honey Brook Township Code, Part 1 to the 2015 version of the Uniform Construction Code and Part 2 to the 2015 version of the Property Maintenance Code for action at the February 13 meeting.
12. Motion to (accept / not accept) a time extension of 90 days offered for the review of the Edge of the Brook Farm Subdivision application as described in a December 7, 2018 letter from InLand Design.
13. Motion to (approve / not approve) a financial and maintenance security release recommended by Technicon for:
  - a. Penn Wynne Homes in the amount of \$83,449.80 for site improvements at Village Greene – Phase 3.

14. Other New Business

Old Business

Open Forum

Adjourn

Upcoming Meetings: *Meetings are held in the Honey Brook Township Municipal Building. Dates and times are subject to change.*

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| Dec. 13      | Planning Commission (7:00 p.m.)   |
| Jan. 7, 2019 | Board of Supervisors Re-organization, Regular Meeting and Conditional Use Hearing for Amos and Elizabeth Kauffman (7:00 p.m.) |
| Jan. 10      | Trail Study Committee and Parks and Recreation Board (7:00 p.m.)  |
| Jan. 15      | Land Preservation Committee (8:00 a.m.)   |
| Jan. 15      | Farmers Breakfast – All residents welcome – reservations required (9:00 a.m.)   |
| Jan. 17      | Recreation Comprehensive Plan Study Committee (6:30 pm)   |
| Jan. 24      | Planning Commission (7:00 pm)   |