



Honey Brook Township

500 Suplee Road, P O Box 1281

Honey Brook, PA 19344

610 273-3970

FAX 610 273-3909

info@honeybrooktwp.com

James A. Umble Memorial Park - Facility Reservation Request

Name of Applicant or Group: _____

Groups must provide contact information for at least two people below

Primary Contact: _____

Address: _____

Telephone (cell) _____ (work) _____

Email: _____

Contact #2: _____

Address: _____

Telephone (cell) _____ (work) _____

Email: _____

Facility Requested: **Ballfield #1** _____ **Ballfield #2** _____ **Ballfield #3** _____

Note: Complete a separate "Reservation Request" if Ballfields are requested for Tournament Play

Pavilion _____ A \$100.00 Deposit is required with the Application

Note: There is no water or electric available at the pavilion. A port-a-potty is the closet rest room facility. The Rest Rooms listed below are located at the opposite side of the Park.

Concession Stand _____ **Restrooms** _____ **Other** _____

Date: (attach a list for multiple dates/times): _____

Start & End Time: _____ Purpose: _____

Special Requests (if applicable): _____

Estimated # of participants _____ # of adults (18 yrs. and over) _____

Approval Priority: Applications received by February 1st of each year are approved in the following priority order when multiple requests are received for the same facility and date. After February 1st all requested are evaluated on a first-come, first-served basis.

1. Honey Brook Township
2. Twin Valley Little League
3. Twin Valley School District
4. Honey Brook Township Residents for private, non-commercial use
5. Other Youth Sports Group with more than 50% Honey Brook Township Participants
6. Township Business' for a private, non-commercial event
7. Youth Sports Group with less than 50% Honey Brook Township Participants
8. All Others

Rules and Regulations Governing Park Use (abbreviated)

1. Park use hours are 7 a.m. to dusk.
Note: the full Park Rules and Regulations are available on the Township website at www.honeybrooktwp.com in the Township Code or upon request at the Township Office.
2. The group representatives shall inspect the fields and Park facilities reserved prior to and after each use to identify any dangerous or unsafe condition and to determine whether the field / Park is safe and appropriate for any contemplated activity. The group shall promptly advise the Township Manager of any perceived dangerous or unsafe condition.
3. The group representatives are responsible to pay the cost to repair or replace damaged in the Park that occurs as the result of improper or negligent use by any participant(s) during a permitted use of the Park. This includes but is not limited to damage to ballfields because of use during unfit field conditions and also damage to turf caused by driving / parking on grass instead of the parking lot.
4. There shall be no alcohol or other intoxicants of any type used, nor is profane language, quarreling, fighting or gambling permitted. There shall be no soliciting or sale of merchandise without first obtaining written approval from the Township Manager.
5. Groups are responsible to leave reserved facilities in the same condition when they arrived. In cases where property has been damaged or abused beyond normal wear, the Township shall retain any deposit posted and invoice the primary contact for all additional costs.
6. Decorations, signs or anything else may not be fastened park facilities or equipment such as the pavilion, sign posts, etc. with nails, staples, screws to name a few.
7. Fees may not be charged for admission to the park without written approval from the Township Manager.
8. Dogs are permitted in the Park provided they are controlled at all times on a leash no longer than six feet in length. Dogs are not permitted in any of the children's play areas, courts or ballfields, inside buildings or the pavilion.
9. Reserving one or more facilities does not give any group exclusive use of the entire park, rather only the reserved facility as approved in this application.
10. A copy of the approved application shall be available throughout the time of the reservation.

11. No fireworks are permitted.

12. The group representatives named on this application are responsible for cancelling all Ballfield use if "poor or unsafe field conditions" exist including:

- a. Presence of lightning or thunder
- b. Standing water on the field or water surfacing or bubbling up when walking on the turf or infield
- c. Footing is unstable (players are slipping)
- d. Sharp or other dangerous objects are on the field
- e. Walking or running is leaving indentations on a wet infield

I, THE UNDERSIGNED, on behalf of the above-named group; agree that we will abide by the policies governing the use of the facility as described on this application, which includes no alcoholic beverages. I will specifically accept responsibility for any damage to the facility as a result of the occupancy of the park by our organization. The park will be left clean and in good condition as when we arrived.

I HEREBY AGREE TO INDEMNIFY AND HOLD HARMLESS Honey Brook Township, its officers, agents, employees, boards and commissions from any and all claims, liability, damages, loss, or injury to persons or property arising out of or in connection with my use of the facility.

Signed by Primary Contact: _____ Date: _____

***** Township Use Only*****

Date Application Received: _____

Approved: Yes _____ No _____*

*Reason for denial

Reservation Fee Due \$ _____	Date Paid _____	Check # _____
		Cash _____

Deposit Fee Due \$ _____	Date Paid _____	Check # _____
		Cash _____

Signed & Dated: _____